

GRANT COUNTY PUBLIC HOSPITAL DISTRICT NO. 2
dba QUINCY VALLEY MEDICAL CENTER
BOARD OF COMMISSIONERS MEETING
February 24, 2014 - 5:30 p.m.
QUINCY VALLEY MEDICAL CENTER BUSINESS OFFICE CONFERENCE ROOM

Present: Anthony Gonzalez, Randy Zolman, Don Condit

Also in attendance: Mehdi Merred, CEO; Sarina Pirkey, Glenda Bishop, Dean Taplett, Tom Richardson, Alene Walker, Sheryl Wood, Mike Pirkey, Colleen Canfield, Michele Wurl, Collette Lancaster, Janet Jones (QVHF), Jill Fitzsimmons (QVPR).

CALL TO ORDER – Anthony Gonzalez, Chairman of the Commissioners, called the meeting to order at 5:35 p.m.

1. **Comments from the Audience:** None.
2. **Approval of Minutes:** *A motion was made by Randy Zolman with a second from Don Condit to approve the minutes from the January 27, 2014 meeting as published. Motion carried.*
3. **Board Chair Report:** Anthony noted that he is now serving on the Finance Committee with Don; he thanked the managers for operating under budget, and for their good reports. Anthony also noted the positive feedback about the information being reported by the media related to Live Nation, including conversations with a State Senator.
4. **QI Report** Mike reported that except “Profitability” all indicators were perfect, resulting in a 92% score overall. The DOH Audit was reviewed, noting that all items currently showing a “fail” now have action plans associated with them. Mehdi updated the staff regarding the problem with “verbal orders” and Tom noted that we are hoping to find an IT solution to this problem in the very near future. Mike also updated the Commissioners on the “Lean” training in the Clinic, reporting that “stand up” meetings will begin tomorrow. *A motion was made by Randy Zolman with a second from Don Condit to approve the QI Report as presented. Motion carried.*
5. **Consent Agenda**
Bad Debt/Charity Care: Dean provided corrected numbers as follows: \$35,505.28 Charity Adjustments; \$ 118,462.00 Bad debt Adjustments; \$153,967.28 total. A motion was made by Don Condit with a second from Randy Zolman to approve the Bad Debt/Charity Care Adjustments totaling \$153,967.28 as corrected. Motion carried.

Vouchers (Accounts Payable and Payroll): A motion was made by Don Condit with a second from Randy Zolman to approve the Vouchers totaling \$918,044.22 as presented. Motion carried.
6. **Standing Committee Reports**
Finance Committee: Don reported that the month of January doesn’t appear to look too “out of whack”, though a little slower than the same month last year (surgery program is down slightly); we are under budget, and under last year’s numbers for expenses; the “bottom line” loss is about \$18,000. Don commented that the numbers are generally positive. Don also noted that Sheryl is focusing primarily on our “receivables”, with a method that looks likely to give us very good results. Don noted that he is very optimistic about improvement. Dean agreed that it was a fairly good month, considering the time of the year. We actually did a little

more volume in all areas except surgery this year compared to the same month last year. We are getting ready to go through an audit with Clifton Larson Allen next month (sooner than we've had in prior years), allowing us to finalize the cost report. The State has also completed their Audit and we look for them to close very soon. Dean commended Sheryl for her hard work on "getting bills out and getting money in". Dean believes we will soon see far less "back log" than we've seen in the past. Warrant line is at 3.3 million as of this afternoon. Anthony expressed his appreciation for Sheryl's commitment as well.

Mehdi added that we will need to spend a little money to help Sheryl with the process, for example a "cleaning up" of the Chargemaster. He also noted that we are going to be "assertive" about our patients' commitment to pay their bills, paying close attention to our policies for billing and collection.

Building & Grounds Committee: None.

Personnel: None.

7. **Old Business:** None.

8. **New Business:**

a. **Final Settlement, HCA Audit:** The overpayment has been reduced from just over \$149,000 to \$15,000. ***A motion was made by Randy Zolman with a second from Don Condit to approve the HCA Settlement as presented. Motion carried.***

9. **Department Reports:** Anthony again noted the Oscar Watch party on Sunday night, and encouraged the staff to attend.

Administrator's Report: Mehdi noted the updated numbers from the concert months. He stated that 2014 should be referred to as the "Year of Transparency" about the care we provide. We spend a lot of time focusing on our financials, but there are so many things our community does not know about. We have physicians on site 24 hours a day, seven days a week. We are committed to an EKG in the first five minutes of a patient presenting with chest pain. We are committed to timely transfer of our patients to the most appropriate health care facility when necessary. We spend a lot of time focusing on the "business operations" of the hospital, but we see almost 300 patients in our ER every month and 500 patients in our Clinic every month. We struggle financially, but that is because we give away much of our care and we are struggling to make an aging facility "work". It is stressful to know we have financial challenges, but we continue to deliver great care. Sarina added that we have been approved by the state to participate in the State of Washington's cardiac and stroke programs, adding that is important for us to be able to communicate to the community that we do what needs to be done at the point that our patients present in order to ensure their best possible outcome.

Anthony asked Mehdi to get Clinic numbers and Laboratory numbers from Matt for future reports.

10. **An Executive Session** was called for a Personnel and QI Matter, for a period of ten minutes with Action to be taken following the Executive Session, with a five minute extension.

Regular session resumed: ***Randy Zolman made a motion to approve up to \$15,000 for legal fees to respond to public records requests and those related personnel matters.***

Adjournment: There being no further business the meeting was adjourned at 6:30 p.m.



Board Chairman



Board Secretary

(Minutes recorded by and submitted by Glenda Bishop)