

GRANT COUNTY PUBLIC HOSPITAL DISTRICT NO. 2
dba QUINCY VALLEY MEDICAL CENTER
BOARD OF COMMISSIONERS MEETING
March 24, 2014 - 5:30 p.m.
QUINCY VALLEY MEDICAL CENTER ANNEX

Present: Anthony Gonzalez, Randy Zolman, Don Condit, Robert Poindexter

Also in attendance: Mehdi Merred, CEO; Sarina Pirkey, Glenda Bishop, Dean Taplett, Tom Richardson, Alene Walker, Sheryl Wood, Mike Pirkey, Colleen Canfield, Michele Wurl, Brandy Nicolas, Collette Lancaster, Verna Teeter (QVHF), Jill Fitzsimmons (QVPR).

CALL TO ORDER – Anthony Gonzalez, Chairman of the Commissioners, called the meeting to order at 5:35 p.m.

1. **Comments from the Audience:** None.
2. **Approval of Minutes:** *A motion was made by Randy Zolman with a second from Robert Poindexter to approve the minutes from the February 24 (Regular) and March 3 (Special) meetings as published. Motion carried.*
3. **Board Chair Report:** Anthony commented on a very informative meeting with Laure Grammer and Darryl Pheasant last week, stating that we are on an “informational seeking” journey to determine what might best help our facility. Spring is in the air, and he is hoping that things will get busy here at the facility.
4. **QI Report:** Mike reported an overall 85% rating on the Scorecard; “Profitability” and “A/R Days” are hindering this percentage. The DOH Plan of Correction Audit improved this month. *A motion was made by Randy Zolman with a second from Robert Poindexter to approve the QI Report as presented. Motion carried.*

Mehdi added that in light of the recent editorials he wants to be clear that as much time as we spend talking about financials and attempting to “balance the budget”, our focus is not finance, it is providing quality healthcare, and our quality data is vital to the organization. Our primary purpose is to save lives and treat patients and we are doing that very well.

5. **Consent Agenda**

***Bad Debt/Charity Care:** A motion was made by Don Condit with a second from Randy Zolman to approve the Bad Debt/Charity Care Adjustments totaling \$88,947.00. Motion carried.*

***Vouchers (Accounts Payable and Payroll):** A motion was made by Don Condit with a second from Robert Poindexter to approve the Vouchers totaling \$862,980.85 as presented. Motion carried.*

6. **Standing Committee Reports**

Finance Committee: Don noted that we are off by about 3% compared to last year’s approximately 61% of billed charges – we averaged just about 57% this month. Expenses, salaries, total operating expenses are down; we lost \$196,173 in February, for a year to date loss of \$253,973. Don commended Sheryl Wood for her reporting and activities at this time, noting they are the best he has seen in his years here and he thanked her for her hard work. Dean added that the numbers are “stark”, and if it were to continue this way we would be having conversations in a couple of months about what services we would need to discontinue. We simply need people to use our services, and pay for the services we provide.

We will need to keep an eye on things all year long. Mehdi also commended Sheryl for her work, and asked her to elaborate on letters being sent to community members, as well as the efforts being made to re-define the payment schedules, including discounts being offered over a 30-day window for services prior to April 1st. These letters went out last week, and since then they have seen about a dozen calls/visits per day from people who are very happy about the opportunity to be able to pay their bills. Mehdi also noted that we have made contact with individuals from Mid-Valley who have expertise in reviewing our ChargeMaster. Mehdi is very happy with the progress he sees.

Anthony also called attention to Theresa Franklin's report regarding money collected "up front". Additionally, he commended the staff for maintaining an "under budget" status on expenses.

Building & Grounds Committee:

Randy reported that a "paint committee" is being re-established. A north wing panel is being worked on; yard work was addressed, as well as repairs on the sprinkler system. The security issues related to our entrance doors are being addressed.

Personnel: None.

7. **Old Business:** None.

8. **New Business:**

a. **Purchase Approval: Barracuda Message Archiver:** Tom Richardson explained that 90 days after an employee goes away and their email account is turned off, their email goes away, and we do not meet the requirement to keep all emails for 6 years. This quote was presented as the cheapest, broadest solution to this compliance issue. **Robert Poindexter made a motion, with a second from Don Condit to approve the five year lease as proposed. Motion carried.**

b. **Tele-psych Privileging by Proxy:** The HealthLinkNow Physician roster was presented as recommended by the Medical Staff; **a motion was made by Randy Zolman, with a second from Robert Poindexter, to approve privileging by proxy for the HealthLinkNow physicians as presented. Motion carried.**

c. **Initial Appointment:** As recommended by the Medical Staff, **a motion was made by Randy Zolman with a second from Don Condit to approve the appointment of Dr. David Johnson for Courtesy Privileges as requested. Motion carried.**

d. **Reappointment Applications:** The following practitioners were recommended by the Medical Staff for Reappointment as indicated: Dr. Eric Harrington, Courtesy Privileges; Dr. Louise Simons, Courtesy Privileges; Dr. Thomas Steffens, Consulting Privileges; Lillian Milne, CRNA, Mid-Level Privileges. **A motion was made by Randy Zolman, with a second by Robert Poindexter, to approve the Reappointments as recommended by the Medical Staff. Motion carried.**

9 **Department Reports:** Don observed an excellent summary of A/R provided by Sheryl. Anthony again thanked the staff for their reports.

Administrator's Report: Mehdi commented that Dr. Kim is continuing to provide services until mid-May, and we are continuing to search for a "good fit" for a permanent solution to our

surgery program. Colleen added that she continues to tap Ephrata with our availability. Mehdi also explained the benefits of our Occupational Health services which are being actively made available to companies in the community.

10. An Executive Session for Personnel and QI Matters was called for a period of twenty minutes with Action to be taken following the Executive Session.

Regular session resumed: ***Due to new information provided to the Commissioners regarding financials, and a desire to consider all nurses at the same time in accordance with the 2014 Milliman NW Compensation Survey, Randy Zolman made a motion superseding the prior motion of the March 18 Special meeting, this new motion being retroactive to the stated March 16 effective date, returning all wages to their then current rate with a second from Robert Poindexter; motion carried.***

Adjournment: There being no further business the meeting was adjourned at 7:00 p.m.



Board Chairman



Board Secretary

(Minutes recorded by and submitted by Glenda Bishop)