

**GRANT COUNTY PUBLIC HOSPITAL DISTRICT NO. 2**  
**dba QUINCY VALLEY MEDICAL CENTER**  
**BOARD OF COMMISSIONERS MEETING**  
**August 25, 2014 - 5:30 p.m.**  
**QUINCY VALLEY MEDICAL CENTER ANNEX**

**Present:** Anthony Gonzalez, Randy Zolman, Don Condit, Robert Poindexter

**Also in attendance:** Mehdi Merred, CEO; Alicia Shields, Dean Taplett, Alene Walker, Glenda Bishop, Mike Pirkey, Colleen Canfield, Michele Wurl, Jill Fitzsimmons (QVPR), Tom Richardson, Richard Schrock.

**CALL TO ORDER** – Anthony Gonzalez, Chairman of the Commissioners, called the meeting to order at 5:35 p.m.

**1. Comments from the Audience:** None.

Anthony noted that new Business will include item (c), Chargemaster Review Consulting Agreement, with possible Action.

**2. Approval of Minutes:** *A motion was made by Randy Zolman with a second from Don Condit to approve the minutes from the July 28 Regular meeting and July 31 Special meetings as published. Motion carried.*

**3. Board Chair Report:** The Board has approved a ballot proposition, authorizing a 2.2 million dollar levy, to be on the November 4 General Election Ballot. This will be a very important day for this facility.

**4. QI Report:** Mike reviewed the Scorecards. Regarding Physician Verbal Orders, Mehdi and Mike explained that the system seems to be reflecting some situations which are not accurate, and may not available to the providers when they are looking for the verbal orders which need to be addressed. Mike also reviewed the Performance Scorecards. Some problems are being addressed with fire drills being conducted in the Clinic. Our Safety Meeting checklist reflected 100% for the fourth month in a row. *A motion was made by Randy Zolman with a second from Don Condit to approve the QI Report as presented. Motion carried.*

**5. Consent Agenda**

**Bad Debt/Charity Care:** *Don Condit made a motion with a second from Randy Zolman to approve the Bad Debt/Charity Care adjustments as presented, totaling \$95,465.00 . Motion carried.*

**Vouchers (Accounts Payable and Payroll):** *A motion was made by Don Condit with a second from Randy Zolman to approve the Vouchers totaling \$1,035,034.18. Motion carried.*

**6. Standing Committee Reports**

**Finance Committee:** Don reported that the month of July reflected a net loss of \$48,259, compared to a budgeted loss of \$9,691. Our year to date loss is \$663,428. As of today we are at \$3.687 million warrant line, down a bit. Medicare will be sending \$78,000 as preliminary settlement for the 2013 Cost Report. We also anticipate in excess of \$450,000 tax payment in November-December from property taxes. The Business Office has been seeing some positive steps showing collection improvements. Self-pay balances are dropping, which is a

positive change in our Accounts Receivables.

**Building & Grounds Committee:** Randy noted that the Building & Grounds Committee talked about the corrections being made in the Clinic, and some power issues following the last storm. Bob also commented that the grounds looked good (currently being contracted out).

**Personnel:** Anthony reported that the facility has conducted the Employee Benefits Meetings, and the most significant change was to the HSA plan, saving some money to the facility in premium, and the savings was passed on to the employees into their HSA account. The deductible went from a \$2500 to a \$3500 plan. We also moved to a Washington Dental plan and saved money as a result, also saving some money on the vision plan. The new coverage period begins on September 1.

7. **Old Business:** None.

8. **New Business:**

a. **Reappointments:** *A motion was made by Randy Zolman with a second from Don Condit to approve the reappointments of Rhonda Ramm, ARNP and John Kremer, MD as recommended by the Medical Staff. Motion carried.*

b. **Privileging by Proxy:** *A motion was made by Randy Zolman with a second from Don Condit to approve privileging by proxy of HealthLinkNow physicians. Motion carried.*

c. **ChargeMaster Consulting Review:** Our ChargeMaster is need of a review/update; Dean Taplett reported that three bids are being presented, Provider Reimbursement Consultants, Inc. (PRC) is being recommended following a check of references, at a cost of \$13,500. This review is not for the purpose of reviewing/adjusting pricing, but for streamlining billing processes. *A motion was made by Randy Zolman with a second from Don Condit to approve the proposal from Provider Reimbursement Consultants. Motion carried.*

9. **Department Reports:** Don noted that there appeared to be a typo in Resident Meals served this month; Glenda will correct this number. Anthony noted the numbers reflected increased numbers in the ER, and the unfortunate accidents that seem to all too frequently send patients to our facility. Anthony also thanked Janet Jones from the Quincy Hospital Foundation for attending, and also mentioned the Cruisin' for Care event at FCAD, as well as the Auction in October.

**Administrator's Report:** Mehdi also reported on work being done by Kelly Robison and Veronica Cruz in the LEAPT program, our project being to reduce overall radiation exposure within our facility.

Anthony also thanked the Lauzier Foundation as well as Quincy Community Church for their generous donations. Upcoming events, Cruisin' for Care and Foundation Auction are still on the calendar for this year. Anthony also noted Lisa O'Neel's fundraising lunch next week, and her "heart" for this facility.

10. At 6:15 the meeting was adjourned to Executive session for the purpose of QI for about ten minutes with no action to take place. Regular session resumed at 6:25.

**Adjournment:** There being no further business, *a motion to adjourn was made by Robert Poindexter, second by Randy Zolman;* motion carried. The meeting was adjourned at 6:25 p.m.

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**Board Chairman**

  
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**Board Secretary**

(Minutes recorded by and submitted by Glenda Bishop)