

GRANT COUNTY PUBLIC HOSPITAL DISTRICT NO. 2
dba QUINCY VALLEY MEDICAL CENTER
BOARD OF COMMISSIONERS REGULAR MEETING
August 22, 2022 – 5:30 p.m.

Present: Randy Zolman, Sherri Kooy, Robert Poindexter, Michele Talley
Telephone call in: Anthony Gonzalez

Also in attendance: Glenda Bishop, Dave Burgess, Dave Dormier, Christina Marroquin, Newton Moats, Tom Richardson, Alene Walker, Shannon Durfee, Luke Zarecor, Clint Moquist (call in) Cheryl Schweizer.

The meeting was called to order by Randy Zolman, Board Chair at 5:35 p.m.

1. Comments from the Audience: None

2. Approval of Minutes: ***A motion was made by Sherri Kooy with a second from Michele Talley to approve the minutes of the July 25, 2022 Regular Meeting. Motion carried.***

3. Board Chair Report: Nothing to report

4. QI Report:

Glenda gave a summary of the QI report submitted by Rosie Palacio. She noted that the Business Office has been demonstrating improvement in an area where an action report was initiated (collecting information at registration for Medicare Secondary Payor). She also noted that Lab and Radiology had noticed a drop in compliance for one of their indicators and were working on an action plan. Additionally, while all departments under the CNO's care are being monitored, the priority has been covering all nursing shifts during challenging times. All QMMs for the month were resolved.

A motion from Michele Talley with a second from Robert Poindexter to approve the monthly QI Report as presented. Motion carried.

Compliance Update: Glenda Bishop (Compliance Officer for QVMC) noted that Sherri Kooy and Anthony Gonzalez attended Regional Governance training on General Compliance presented by the GCHA's Compliance Officer. The Compliance Committee continues to meet on a regular basis.

5. Consent Agenda:

A motion by Michele Talley with a second from Sherri Kooy to approve both the Charity Care/Bad Debt, Vouchers and Providence Tele-Health Physician Roster as presented. Motion carried.

6. Standing Committees:

a) Finance: Randy briefly summarized the monthly statistics which remain very positive. **AUDIT Presentation:** Luke Zarecor, DZA, presented QVMC's 2021 Financial Audit as performed by their organization. Luke noted the significant improvement over previous years, noting that six years ago he had concerns about the organization's financial performance, citing warrant debt that exceeded revenue from operations. He added "Now everything appears to be firing." In talking about the organizations contractual adjustments which are an area of risk because it is a number that is truly "an estimate", Luke noted that they did not make any adjustments which means "that they team did a good job." He also reminded the Board that as a Critical Access Hospital, it is actually a good thing to have a "payable" at the end of the year because that is an indication

that you are operating more efficiently. Luke went through the “Financial Indicators”, noting significant improvement over previous years, and performance that was on par and in some cases better than other similar hospitals. There was some discussion about COVID relief funds, noting that they were actually received in 2020.

Following discussion, ***a motion was made by Robert Poindexter with a second from Michele Talley to approve the 2021 Financial Audit as prepared by DZA. Motion carried.***

b) **Building & Grounds:** Newt noted that an air hose to the compressor was leaking and has been repaired.
Building Project Update: Tom Richardson noted that many of the “new business” items relate directly to the project. He reported on a meeting with Joe Kunkel and NAC/Trinity, also noting that he and Joe have a regular weekly meeting cadence. The next big calendar point of interest is a series of meetings scheduled to take place on September 8, followed by a Pre-Application meeting with the City of Quincy on September 9.

c) **Personnel:** None

7. **Old Business:** None

8. **New Business:**

a) **Rater8:** ***A motion by Michele Talley with a second from Sherri Kooy to approve the patient survey program (recently tested by QVMC) at an annual fee of \$5771.00. Motion carried.***

b) **DOH Certificate of Need application:** ***A motion by Robert Poindexter, second by Michele Talley to approve the CON application fee of \$40,470.00 as described by consultant Jody Carona. Motion carried.***

c) **Consultant’s fees for CON application process:** Jody Carona has submitted a proposal of 90-100 hours of work to complete the application process at a fee estimated to be \$22,200. ***A motion by Sherri Kooy with a second from Robert Poindexter to approve engaging Jody Carona for the CON application project at the rate proposed. Motion carried.***

d) **Financial Forecasting for CON:** The Certificate of Need process requires financial forecasting as part of the submission. DZA has submitted a proposal with an associated fee of \$25,000. ***A motion by Sherri Kooy with a second by Robert Poindexter to approve the proposal of DZA at \$25,000 for the financial forecasting required for the CON process. Motion carried.***

e. **Project Manager Proposal:** The Healthcare Collaborative Group/Joe Kunkel, submitted a proposal of \$180 per hour, estimated at \$500,000 for the next phase of project management services (an extension of the agreement February 2022). ***A motion by Anthony Gonzalez with a second by Michele Talley to approve the proposal from The Healthcare Collaborative Group for project management services. Motion carried.***

f. **Authorization to proceed:** NAC/Trinity submitted a “Authorization to proceed” allowing them to begin the design process, with a timeline extending through November 1, 2022 at an estimated rate of \$250,000. ***A motion by Michele Talley with a second from Robert Poindexter to approve the Authorization to Proceed as submitted. Motion carried.***

g. **Geotech Proposal:** A proposal for geotech testing was submitted from ALLWEST for an estimated fee of \$20,200.00. After discussion, ***a motion from Sherri Kooy with a second from Robert Poindexter to approve ALLWEST as the provider of service as well as the estimated fees subject to clarification about the need for ground water inspection. Motion carried.***

h. **Orchard Interface:** The laboratory’s Sofia analyzer requires separate interface for test results to populate directly into the EHR. The cost of the interface (provided through Orchard) is \$6,600.00. ***A motion by Michele Talley with a second from Sherri Kooy to approve the Orchard Interface at \$6,600.00. Motion carried.***

2

I. Medical Staff Reappointments: The reappointment roster as approved by the Medical Staff was presented. ***A motion by Robert Poindexter with a second from Michele Talley to approve the reappointment of Drs. Dietsch, Crosier, Dominguez, Heagley, Bovio and Daines as presented. Motion carried.***

j. Resolution 22-07. A Resolution for the disposal of surplus beds and IT equipment was reviewed and detail provided by Newton Moats and Tom Richardson. ***A motion by Sherri Kooy with a second by Michele Talley to approve Resolution 22-07. Motion carried.***

9. Departmental Reports: None

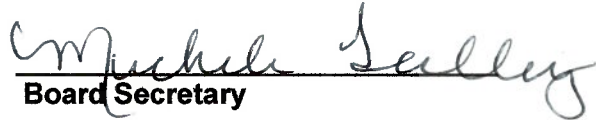
Administrator's Report:

- ✓ Glenda Bishop noted a new "employee-driven" customer service program is in the process of being developed. Newton Moats has offered to lead this effort and about 30 employees have indicated their desire to be part of the process.
- ✓ Glenda noted that there will be many meetings and additional responsibilities placed upon our Managers in the upcoming weeks and months. She asked the Board to express support and words of encouragement to our staff for the work they are doing, especially in these busy times.
- ✓ Newton Moats shared generous words of commendation for the CEO's commitment to our community and QVMC.

Adjournment: There being no further business, ***the meeting adjourned at 6:55 pm.***



Board Chairman



Board Secretary