

GRANT COUNTY PUBLIC HOSPITAL DISTRICT NO. 2
dba QUINCY VALLEY MEDICAL CENTER
BOARD OF COMMISSIONERS MEETING
June 22, 2015 - 5:30 pm.
QUINCY VALLEY MEDICAL CENTER ANNEX

Present: Randy Zolman, Don Condit, Robert Poindexter, Anthony Gonzalez

Also in attendance: Mehdi Merred, CEO; Alicia Shields, Dean Taplett, Glenda Bishop, Tom Richardson, Alene Walker, Sheryl Wood, Colette Lancaster, Mike Pirkey, Jill Fitzsimmons (QVPR)

CALL TO ORDER – Randy Zolman, Chairman of the Commissioners, called the meeting to order at 5:38 pm. Randy added a discussion item under New Business.

1. **Comments from the Audience:** None.
2. **Approval of Minutes:** *A motion was made by Don Condit with a second from Robert Poindexter to approve the minutes from the Regular meeting on May 26, 2015 and the Special Meeting on June 16, 2015. Motion carried.*
3. **Board Chair Report:** After doing a comparative analysis of 2011, 2012, 2013 and 2014, Randy stated that if we can keep our expenses held in check he believes that we will be able to “move forward in a positive situation”.
4. **QI Report:** Mike noted that Performance Score numbers look very good, and our Plan of Correction Audit numbers are the same as last month. Safety was at 100%. The Scorecard was reviewed noting 100% compliance. Mike also reported on some process improvement activities that are ongoing, and noted that our Annual Program Review is on track to take place the end of July. Mike updated the Commissioners on our most recent Infection Prevention report. He also noted that he hopes we will be off “fire watch” in two weeks. *Don Condit made a motion with a second from Robert Poindexter to approve the Quality Improvement report as presented. Motion carried.*
5. **Consent Agenda**
Bad Debt/Charity Care: Don Condit made a motion with a second from Robert Poindexter to approve the Bad Debt (\$95,595)/Charity Care (\$24,052) adjustments as presented, totaling \$119,647. Motion carried.

Vouchers (Accounts Payable and Payroll): A motion was made by Don Condit with a second from Robert Poindexter to approve the Vouchers totaling \$894,629.84 Motion carried.
6. **Standing Committee Reports**
Finance Committee: Don noted some much improved numbers from Sheryl's report, and thanked the Business Office for their efforts. He also noted that we continue to suffer from low patient volumes, which is a frustrating situation. Our preliminary income statement shows a profit for the month of \$4,957. Dean added that our revenue is off substantially from last year, and yet our year to date loss compared to last year is only \$30,000 greater. We can't control patient service levels, but we are effectively controlling the costs. Salaries are down \$80,000 compared to last year – our single greatest factor that we can control. Dean also noted that he is very pleased with the efforts of the Business Office; our AR days are right on target. The bottom line is, how to get the community to come to us for services. We don't have a ready answer for that problem yet. We tend to be seasonal – we have seen ER encounters go up;

we are seeing some good things, and hopefully getting some steady providers in the Clinic to take the place of our missing providers will help get us back to a more historic norm. Our warrant line is down to \$2.6 million. Our collections for the month of June look to be off slightly, but we are still hoping for a strong finish the last few days of the month. Mehdi added that we are hurting the most on the hospital side, and the North Wing census was down to 9-10 for a while. We are increasing that census, and Alicia was able to control some of the costs associated with staffing, but we are still off by about 500 patient days from the North Wing.

Building & Grounds Committee: Anthony reported on the failure of the fire alarm system and our continued "fire watch" as we move towards replacement of the annunciator panel.

Personnel: None.

7. **Old Business:** None.

8. **New Business:**

a. ePowerDoc: Tom summarized the activities which took place in March related to an electronic medical record module for the emergency department. Implementation will take approximately 3 months, knowing that CPSI will need to create an interface. We are looking for a down payment on the interface between the new software and CPSI. The necessary down payment is \$1400. The total package represents an un-budgeted expense of \$98,000, but it is the only way for us to be prepared for ICD10 in October. Anthony commented "how are we going to pay for this? The community needs to know what we are wrestling with. But they aren't here – Jill [Post Register] is the only one here and she's here because she has to be." Mehdi added that the bigger picture is "we still have a vacant position that nobody filed for as a Commissioner in November." **Robert Poindexter made a motion with a second from Don Condit to approve a \$1400 down payment. Motion carried.**

b. Discussion: Randy stated that he believes it is time to ask the community/tax payers "what they want and what they will support." He believes that we need to conduct a community survey to accomplish this. Alicia suggested utilizing focus groups. We need the community to be involved. Without their support, Randy said "there's a chance we could lose this thing." Mehdi countered: "the hospital is vital to the city's economic growth." Jill Fitzsimmons added that Chelan just did a similar project, inviting 40 community leaders and breaking down in to focus groups. Robert gave his agreement to this type of project, and Randy added his agreement. Anthony gave his approval to "moving forward" rather than moving backwards. Randy suggested July 8 or 15 as possible dates to gather for a planning session.

9. **Department Reports:** Anthony thanked the Hospital Foundation Directors and the seniors, Heidi Bishop, Samantha Kleyn and Elizabeth Nielson for their efforts in the recent 10th annual Spring Swing which brought in roughly \$13,000.

10. No Executive Session was called.

Adjournment: There being no further business, **Don Condit made a motion to adjourn with a second from Robert Poindexter;** the meeting was adjourned at 6:53 p.m.



Board Chairman

Board Secretary

(Minutes recorded by and submitted by Glenda Bishop)