

GRANT COUNTY PUBLIC HOSPITAL DISTRICT NO. 2
dba QUINCY VALLEY MEDICAL CENTER
BOARD OF COMMISSIONERS MEETING
April 25, 2016 – 5:30 pm.
QUINCY VALLEY MEDICAL CENTER ANNEX

Present: Randy Zolman, Don Condit, Anthony Gonzalez. Robert Poindexter, Michele Talley

Also in attendance: Jerry Hawley, Glenda Bishop, Tom Richardson, Alene Walker, Mike Pirkey, Rod Shrader, Sarah Robin, Jennifer Gonzalez, Colette Lancaster, David Day.

CALL TO ORDER – Randy Zolman, Chairman of the Commissioners, called the meeting to order at 5:35 pm.

1. Comments from the Audience:

2. Approval of Minutes: *A motion was made by Don Condit with a second from Robert Poindexter to approve the minutes of the March 29 and April 7, 2016 meetings. Motion carried.*

3. Board Chair Report: Randy Zolman reported on recent discussions, explaining that the Board had planned to facilitate a "Healthcare Community Advisory Committee", but he has since learned that the Port District is doing the same thing using Confluence as the "moderator" for the process. Randy has discussed this with the Port District and has decided that we are not going to move forward at this time with the "advisory committee" until such point as it may become appropriate.

4. QI Report: Mike Pirkey reviewed the Performance Scorecard showing some variations from last month. We don't have a "profitability" number or budget number at this time. The DOH audit survey did not change this month other than a slight shift in the "verbal physician orders". Safety meeting check is at 100%. *A motion was made by Michele Talley to approve the QI report as presented, second by Don Condit. Motion carried.*

5. Consent Agenda

Bad Debt/Charity Care: *A motion was made by Don Condit with a second from Robert Poindexter to approve the Bad Debt /Charity Care adjustments as presented, totaling \$29,997.72. Motion carried.*

Vouchers (Accounts Payable and Payroll): *A motion was made by Don Condit with a second from Robert Poindexter to approve the Vouchers totaling \$725,469.37. Motion carried.*

6. Standing Committee Reports

Finance Committee: Don Condit expressed his appreciation to Rod Schrader for agreeing to serve as the interim Controller. Looking at March again, the biggest problem is that we did not reach the mark established for anticipated revenue, missing by about \$159,000 for the month of March. Looking at the rest of the financial statement, employee salary and benefits were under budget for the month. The bottom line shows a loss of \$180,000 for the month. The other thing that is reflected in this report is that the loss of \$249,780 through March 2016 is significantly lower than it was last year at this time. The North Wing reorganization is not fully complete yet, so we won't know total effect of that for some time. A year ago we did initiate some pretty significant cost reductions. What we are now seeing is a result of those changes

coming in to play here, and the changes made in 2015 are starting to pay off. We still have some ground to make up, but things are not "quite as bleak as it might look like on paper." Rod added that the tax payments come into the Treasurer's office mostly in the end of April, and that tax payment is anticipated to be somewhere between \$500,000 and \$600,000 which should help the bottom line substantially. Our warrant line today was \$3.63 million. Our cap is \$3.6 million, but Rod added that this is a "temporary" lid".

Building & Grounds Committee: Anthony noted that the grounds are "green", and we are still waiting on another bid for the outsourcing of the grounds work for the summer.

Personnel: Anthony and Jerry had a good meeting with providers last week regarding goals for the Clinic. We do have a second provider coming for the month of June. A demonstration of the upgrade for the Clinic CPSI system is scheduled for May 31. Anthony also recommended that strong consideration be given to granting remote access to Kelly Robison so that she can do admission screening from home when the nurses contact her.

7. **Old Business:** None.

8. **New Business:**

a. **A motion was made by Anthony Gonzalez to authorize the proposal for grant funding for a new "bucky" in the Radiology Department, Don Condit second. Motion carried.**

b. **Resolution 16-01: A motion by Anthony Gonzalez with a second from Don Condit to approve Resolution 16-01. Motion carried.**

c. **Healthcare Community Advisory Committee:** Randy noted that he had nothing further to report.


9. **Department Reports:**

Jerry reported that he has spoken with the owner of Crowd RX and will be looking to establish a meeting between our staff and Dr. Nara Tekippe to discuss preparations for the concert season. Additionally Jerry reported that he has been discussing the possibility of training staff to assist patients in applying for Apple Health coverage. He also heard back from the University of Washington and they have circulated our advertisement in an attempt to assist with our recruitment needs. Jerry added that Laurie Steward is coming to the Clinic the first week in June, and we also have a lead on a Physical Therapist to provide Amy York some help. The status on the North Wing is that we have seven patients left on the North Wing. Anthony added that he still feels bad about the situation in the North Wing but we also have to recognize that our best options are "yet to be seen", and we had to cut back somewhere in order to be able to move forward. Anthony thanked the staff for their hard work, and the "take home" work that is being done to move through this process.

10. **Executive Session:** Randy adjourned to Executive Session at 6:15 for the purpose of QI for twenty minutes with no action.

Adjournment: There being no further business, the meeting was adjourned at 6:38 p.m.


Board Chairman


Board Secretary

(Minutes recorded by and submitted by Glenda Bishop)