

**GRANT COUNTY PUBLIC HOSPITAL DISTRICT NO. 2**  
**dba QUINCY VALLEY MEDICAL CENTER**  
**BOARD OF COMMISSIONERS REGULAR MEETING**  
**July 24, 2017 – 5:30 pm.**  
**QUINCY VALLEY MEDICAL CENTER CONFERENCE ROOM**

**Present:** Randy Zolman, Don Condit, Michele Talley, Robert Poindexter

**Also in attendance:** Alene Walker, Tom Richardson, Rod Shrader, Kelly Robison, Newton Moats, Dave Burgess (QVPR), Lynn Trantow, Brian Kuest, Marissa Villela

**Call to Order:** Randy Zolman, Chairman of the Board, called the meeting to order at 5:30 p.m.

1. **Comments from the Audience:** None.
2. **Approval of Minutes:** *A motion was made by Don Condit with a second from Robert Poindexter to approve the minutes of the June 26, 2017 Regular meeting. Motion carried.*
3. **Board Chair Report:** Randy commented that it has been a wild month; a lot of moving pieces, keep the faith.
4. **Quality Improvement Report:** Kelly Robison reported that there has been a drop in Patient's Rights documents being signed and is looking into how they are being calculated. Kelly mentioned she had one patient grievance. *A motion from Robert Poindexter with a second from Michele Talley to approve the QI report as presented. Motion carried.*
5. **Consent Agenda:** *A motion by Don Condit with a second from Robert Poindexter to approve the Bad Debt /Charity Care adjustments as presented, totaling \$51,156.36. Motion carried. A motion from Don Condit with a second from Robert Poindexter to approve the Vouchers totaling \$498,875.34. Motion carried.*
6. **Standing Committee Reports**  
**Finance Committee:** Don stated that June was the strongest month we've had, July might be another strong month.  
  
**Building & Grounds Committee:** Newton Moats talked about a 2<sup>nd</sup> bid on the parking lots. Randy commented that the lawns need to be watered.  
  
**Personnel:** No Report.
7. **Old Business**
  - a. None.
8. **New Business:**
  - a. **Resolution 17-03: Disposal of Surplus Property**  
*A motion from Robert Poindexter with a second from Don Condit to approve the Resolution as presented. Motion carried.*
  - b. **Resolution 17-04: Inter-local Agreement:** Randy deferred to Glenda Bishop, Interim CEO for comment. Glenda gave an overview of the regional collaborative efforts ; she reported that eight public hospital districts (Moses Lake, East Adams (Ritzville),

Othello, Ephrata, Odessa, Grand Coulee, Davenport and Quincy) have been working together for several months to identify "strengths of partnering". These strengths might include such things as jointly recruiting for providers, shared resources where less than one F.T.E. would be beneficial, increased ability to mutually benefit from specialty services, etc. The Inter-Local Agreement being considered is non-binding to the group, and is for the purpose of protection from anti-trust actions, and simply allows the group to continue the work being done.

***A motion from Bob Poindexter with a second from Don Condit to approve the Resolution as presented. Motion carried.***

**9. Department Reports:** Randy asked if anyone had questions regarding the Departmental Reports. Don had questions regarding the Business Office Report, page 11, as related to the A/R days.

**a. Administrator's Report:** Glenda thanked Michele Talley who recently filed for the November election. Additionally she outlined the recent WSHA leadership conference in Chelan. This month we welcomed a new Physical Therapist who joins Amy in our P.T. Department. Glenda also introduced members of the Administrative Team who are providing important leadership in the ongoing work of the organization.

**10. Executive Session:** The Board adjourned to Executive Session for a period of 45 minutes for contract deliberations. The Board returned to public session at 7:00 p.m.

**11. Discussion: Operations and Maintenance Levy.** The Commissioners discussed options for the November ballot. While the Commissioners were in general agreement that a levy for \$875,000 would meet the need of "bridging the gap" between annual operations and expenses, the Commissioners took no formal action.

**12. The meeting was continued to Thursday, July 27 at 7 p.m. in the Hospital Conference Room.**

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**Continued Meeting  
July 27, 2017  
7 p.m.  
Hospital Conference Room**

**Present: Randy Zolman, Michele Talley, Don Condit  
Also present: Glenda Bishop, Interim CEO**

**Return to Order:** Chair Randy Zolman called the meeting back to order as a continuance of the Meeting on July 24, 2017.

**Resolution 17-05, Levy for Operations and Maintenance, was reviewed. Don Condit made a motion to approve Resolution 17-05, Levy for Operations and Maintenance, requesting \$875,000; a second from Michele Talley. Motion Carried.**

Glenda Bishop discussed options available for improving the overall charge capture and revenue cycle processes within the organization. The Commissioners discussed the advantages of having an outside consultant provide some insight regarding the challenges currently facing the District, with limited funds available for this project and maintaining the focus on our highest priorities.

**13. Adjournment.** There being no further business, *a motion was made by Michele Talley with a second from Don Condit to adjourn the meeting at 7:50 p.m. Motion carried.*

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**Board Chairman**

  
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**Board Secretary**

(Minutes recorded and submitted by Alene Walker)