

GRANT COUNTY PUBLIC HOSPITAL DISTRICT NO. 2
dba QUINCY VALLEY MEDICAL CENTER
BOARD OF COMMISSIONERS MEETING
January 25, 2016 - 5:30 pm.
QUINCY VALLEY MEDICAL CENTER ANNEX

Present: Randy Zolman, Don Condit, Anthony Gonzalez, Robert Poindexter, Michele Talley

Also in attendance: Jerry Hawley (Interim CEO), Dean Taplett, Alicia Shields, Glenda Bishop, Tom Richardson, Alene Walker, Mike Pirkey, Verna Teefer (Hospital Foundation), Colette Lancaster, Danielle Schlotman, Cynde Tilton, Babette Donnelly, David Day, Jill Fitzsimmons (QVPR).

CALL TO ORDER – Randy Zolman, Chairman of the Commissioners, called the meeting to order at 5:35 pm.

1. **Comments from the Audience:** No comments.
2. **Approval of Minutes:** *A motion was made by Don Condit with a second from Robert Poindexter to approve the minutes of the December 28, 2015 meeting. Motion carried.*
3. **Board Chair Report:** Randy Zolman noted that Darrell VanDyke submitted a letter of resignation from Commissioner Position #5, effective December 31, 2015. *Don Condit made a motion to appoint Michele Talley to fill the vacancy created by the resignation of Darrell VanDyke, with a second from Anthony Gonzalez. Motion carried.* Following the appointment, Randy Zolman administered the oath of office to Michele Talley as Commissioner, Hospital District #2, Position #5.
4. **QI Report:** Mike Pirkey reported that Profitability and Budget were “undetermined at this point.” He added that we moved from 79% to 95% in one month on the Department of Health Audit scorecard, having received Infection Control sign-off on remaining items. Mike also explained some Process Improvement activities being taken, especially in the Clinic. *A motion was made by Don Condit to approve the QI report as presented, second by Michele Talley. Motion carried.*
5. **Consent Agenda**
Bad Debt/Charity Care: *A motion was made by Don Condit with a second from Robert Poindexter to approve the Bad Debt (\$69,710.99)/Charity Care (\$3,848.73) adjustments as presented, totaling \$73,559.72. Motion carried.*

Vouchers (Accounts Payable and Payroll): *A motion was made by Don Condit with a second from Robert Poindexter to approve the Vouchers totaling \$812,943.31. Motion carried.*
6. **Standing Committee Reports**
Finance Committee: Don Condit noted that we are still in the process of finalizing December; all we can say at the moment is that it will be “bleak” – hopefully we should be able to close the books on December by the end of February.

Building & Grounds Committee: Anthony Gonzalez noted that there is “nothing pressing at this time” adding that the problems at the rental house were resolved. Updates on the fire system including abandoning the dry system were provided, noting that we are still in the Construction Review process, pending approval of the proposed construction.
 - a. **Boiler Update:** Mike Pirkey reported that we need Board approval for expenses related to emergency repairs for the boiler, totaling just over \$8,000. *A motion was made by Anthony Gonzalez with a second from Don Condit to approve \$8,300.00 in repairs to the boiler. Motion carried.*

Personnel: Nothing to report.

7. **Old Business:** None.

8. **New Business:**

a. **Officers and Committee Assignments:** *Don Condit made a motion to appoint Randy Zolman as Chairman of the Board of Commissioners for 2016; second from Anthony Gonzalez. Motion Carried. Randy Zolman made a motion to appoint Don Condit as Secretary of the Board of Commissioners for 2016; second from Anthony Gonzalez. Motion carried.*
Committee representation as follows for 2016:

Personnel: Anthony Gonzalez, Chairman; Michele Talley, Co-Chairman.

Building and Grounds: Anthony Gonzalez, Chairman; Randy Zolman, Co-Chairman.

Finance: Don Condit and Randy Zolman.

b. **Foundation Directors:** *A motion was made by Robert Poindexter with a second from Don Condit to approve the Quincy Hospital Foundation Directors as presented for the year 2016. Motion carried.*

c. **Interface for Hematology analyzer:** *A motion was made by Anthony Gonzalez with a second from Don Condit to approve the purchase of the necessary interface between the hematology analyzer and CPSI at a cost of \$5,550. Motion carried.*

d. **Community Survey:** Randy reported that he had asked Jerry to put together a "community survey" seeking input from the community about QVMC. Jerry explained that in his communications with employees throughout the organization he has often heard the question "will we be open in another two years?" There are significant concerns about the aging facility. He added that he has reviewed the operations per department, and has also been researching our operations as they interact with other healthcare players in our region; these findings will be collectively provided to the Board in a later report.

9. **Department Reports:** As published.

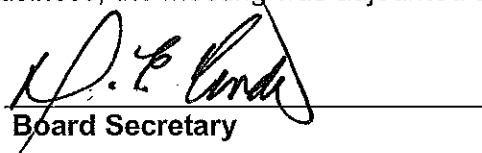
10. **Executive Session:** Randy Zolman adjourned the meeting to Executive Session for a period of 30 minutes for discussion of a Legal matter. Meeting returned to open session at 6:45. *Anthony Gonzalez made a motion to authorize the District's attorney, Paul Kube, to negotiate a resolution with Rells Fire Protection, with a second from Robert Poindexter. Motion carried.*

Randy Zolman again adjourned the meeting to Executive Session for a period of two hours for a Personnel Matter, with no action to take place following the session.

Adjournment: There being no further business, the meeting was adjourned at 7:46 p.m.



Board Chairman



Board Secretary

(Minutes recorded by and submitted by Glenda Bishop)