

GRANT COUNTY PUBLIC HOSPITAL DISTRICT NO. 2
dba QUINCY VALLEY MEDICAL CENTER
BOARD OF COMMISSIONERS REGULAR MEETING
February 26, 2018 – 5:30 pm.
QUINCY VALLEY MEDICAL CENTER CONFERENCE ROOM

Present: Randy Zolman, Michele Talley, Robert Poindexter, Anthony Gonzalez, Don Condit

Also in attendance: Alene Walker, Glenda Bishop, Rod Shrader, Tom Richardson, Dave Burgess (QVPR), Brian Kuest

Call to Order: Randy Zolman, Board Chair, called the meeting to order at 5:34 p.m.

1. **Comments from the Audience:** None
2. **Approval of Minutes:** *A motion was made by Don Condit with a second from Michele Talley to approve the minutes of the January 22, 2018 Regular meeting. Motion carried.*
3. **Board Chair Report:**

Randy Zolman wanted to publicly thank everyone on the levy committee for the amazing job. Glenda added her appreciation to the community group who contributed not only dollars but hours to the campaign effort. The success of this campaign was a "community effort" and could not have happened without the work of these individuals.
4. **Quality Improvement Report:**

Kelly Robison was not available but Glenda Bishop provided an update on Quality activities for the month of January. The QI Committee noted several indicators showing positive upward trending. Dissemination of "Patient's Rights" is an indicator being tracked and over the last three months we've seen significant improvement. In January the percentage of compliance hit 95%, up from 91% in December; mid-February tracking shows a score of 99% for this indicator. Other improvements noted were in the "Trauma" scores, up from 87% to 96.3% in January. Kelly and Marissa Villela, CNO, were able to attend Trauma Registry workshops last month and have implemented a new template. We hope to see continued high scores in this area. The Committee also noted that we had no reportable incidents in the month of January. *A motion from Anthony Gonzalez with a second from Don Condit to approve the QI report as presented. Motion carried.*
5. **Consent Agenda:** *A motion by Don Condit with a second from Michele Talley to approve the Bad Debt /Charity Care adjustments as presented, totaling \$107,832.46 for January, 2018. Motion carried. A motion from Don Condit with a second from Michele Talley to approve the Vouchers totaling \$675,221.47 for January, 2018. Motion carried.*
6. **Standing Committees:**
 - a). **Finance:**

Don Condit stated that what looks nice is the Month to Date, Total Net Income of \$111,862.62 profit, significant increase in revenues, increase in ER patient activity from December 216 to January 294; a very positive month. Randy stated we are going to make some changes to the Business Office reporting; is it collectible?
 - b). **Building & Grounds:** Anthony Gonzalez stated he met with Lanny Roberts regarding the ramp and rental house. Randy Zolman commented on the 'parking block' wanting to ensure that repairs were being made.
 - c). **Personnel:** No Report.

7. **Old Business** None.

8. **New Business:**

a. **Medical Staff Report and Appointments/Reappointment Activities**


Glenda Bishop, CEO, stated that Dr. Crosier is our new 'Chief of Staff', having been part of the Medical Staff of Quincy Valley Medical Center since 2012. Dr. Crosier takes over from Dr. Jaime Dominguez who has filled this role for the past several years. In additional Medical Staff activity, the Board received reappointment requests for Dr. Dawn Heagley and Dr. Michael Daines and an application for initial appointment for Dr. Medford Cashion (E.D. physician). These requests come in the form of recommendations from the Medical Staff. ***A motion from Anthony Gonzalez with a second from Don Condit to approve the Medical Staff Reappointments as presented. Motion carried.***

9. **Departmental Reports:** Randy Zolman asked if anyone had questions regarding the Departmental Reports. Anthony Gonzalez commented on the increase in Physical Therapy visits.

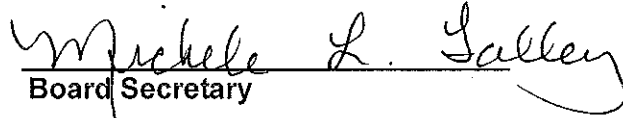
a. **Administrator's Report:** Glenda Bishop gave an overview of activities throughout the facility during the month, especially recognizing the work being done in the Clinic by Danielle Hodge, RN in assuming her new role as Clinic Supervisor. Glenda also noted that we have an opportunity to lease Clinic space to a licensed mental health counselor, Pam Duggan, who is interested in relocating her practice, at least part-time, to the Quincy area. E.D. physician coverage continues to be very stable and staffed through April. Nurse recruitment is being addressed through efforts coordinated between our Chief Nursing Officer, Marissa Villela and H.R. Director, Alene Walker. Nurse staffing is a challenge not only for QVMC but for facilities across the State. Glenda recognized the work being done by our Maintenance Department as directed by Newt (General Services Director) to systematically reduce items we have historically sent to "storage". Throughout the organization department managers are being encouraged to be aware and conscientious of their retention regulations, reducing our storage costs wherever possible. All in all, the month has been encouraging and we continue to move forward in a meaningful direction.

10. **Executive Session:** The Board adjourned to Executive Session at 6:20 p.m. for a period of 10 minutes for a personnel matter. The Board returned to public session at 7:05 p.m.

11. **Adjournment.** There being no further business, ***a motion was made by Anthony Gonzalez with a second from Don Condit to adjourn the meeting at 7:05 p.m. Motion carried.***



Board Chairman



Board Secretary

(Minutes recorded and submitted by Alene Walker)