

GRANT COUNTY PUBLIC HOSPITAL DISTRICT NO. 2
dba QUINCY VALLEY MEDICAL CENTER
BOARD OF COMMISSIONERS REGULAR MEETING
March 26, 2018 – 5:30 pm.
QUINCY VALLEY MEDICAL CENTER CONFERENCE ROOM

Present: Randy Zolman, Michele Talley, Robert Poindexter, Don Condit

Also in attendance: Alene Walker, Glenda Bishop, Rod Shrader, Tom Richardson, Dave Burgess (QVPR), Brian Kuest, Newton Moats, Kelly Robison

Call to Order: Randy Zolman, Board Chair, called the meeting to order at 5:34 p.m.

1. **Comments from the Audience:** None
2. **Approval of Minutes:** *A motion was made by Don Condit with a second from Michele Talley to approve the minutes of the February 26, 2018 Regular meeting. Motion carried.*
3. **Board Chair Report:**

Randy Zolman wanted to thank Kelly and Administration for the Annual Program Review; very well done.
4. **Quality Improvement Report:**

Kelly Robison asked if there were any questions regarding the February QI Report to the Board. No questions. Kelly continued by stating that we are meeting every month, and we had our first formal Process Improvement.

A motion from Don Condit with a second from Robert Poindexter to approve the February QI report as presented. Motion carried.

 - a). **2018-2019 Quality Program**

Kelly read to the Board the Highlights of Departmental Reports, item 1, 2018-2019 Quality Plan from the Summary of the 2017 Annual Program handout. At the conclusion, Randy Zolman asked if there were any questions. No questions.

A motion from Robert Poindexter with a second from Don Condit to approve the 2018-2019 Quality Program as presented. Motion carried.
 - b). **2017 Annual Program Review**

Kelly stated her commitment to the Board was to get the annual program review completed in the first quarter of the year. Kelly stated that every department dug deeper into the policy review process. Kelly stated that there was a building of a quality team. Glenda Bishop, CEO gave a recap of the statistics related to the Emergency Department activity during 2017. During the 12 month period, 94% of the patients who presented to the Emergency Department were treated and discharged – only 6% of our patients required transfer to a higher level of care. Less than 10% of the patient visits exceeded a three-hour stay in the E.D., and less than 1% of our patients left “AMA, Against Medical Advice”, which is an excellent risk reduction for our facility and the patients we treat. This is just a sampling of the excellent material contained in the 2017 Annual Program Review. *A motion from Michele Talley with a second from Randy Zolman to approve the 2017 Annual Program Review as presented. Motion carried.*
5. **Consent Agenda:** *A motion by Don Condit with a second from Michele Talley to approve the Bad Debt /Charity Care adjustments as presented, totaling \$92,111.43 for February, 2018. Motion carried. A motion from Don Condit with a second from Robert*

Poindexter to approve the Vouchers totaling \$533,415.38 for February, 2018. Motion carried.

6. Standing Committees:

a). Finance:

Don Condit stated that for the month of February we did meet budget. The Income Statement shows a MTD lose. The net Patient Revenue was compared to January. Don asked if there were any questions. No questions.

b). Building & Grounds: No Report.

c). Personnel: No Report.

7. Old Business None.

8. New Business:

a. Resolution 18-02: Disposition of Surplus Personal Property

Randy asked the Commissioners if there was any discussion.

A motion from Robert Poindexter with a second from Don Condit to approve Resolution 18-02 as presented. Motion carried.

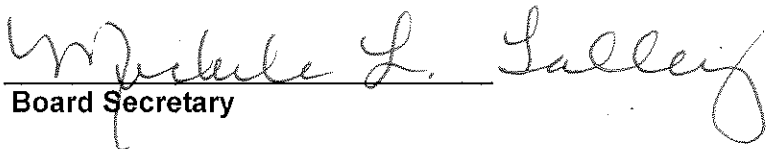
9. Departmental Reports: Randy Zolman asked if anyone had questions regarding the Departmental Reports. No questions.

a. Administrator's Report: Glenda Bishop gave an overview of two topics. The 2018 Rural Health Conference kicked off today in Spokane. Several of our staff will be attending; all of this was through a scholarship from DOH. Secondly, Glenda talked about the work being done on CMS Appendix Z, Emergency Preparedness. We are 60% done with policies, weekly training of administration. Glenda asked if anyone had questions for her. No questions.

10. Executive Session: The Board adjourned to Executive Session at 6:10 p.m. for a period of 10 minutes for a personnel matter. The Board returned to public session at 6:30 p.m.

11. Adjournment. There being no further business, ***a motion was made by Anthony Gonzalez with a second from Don Condit to adjourn the meeting at 7:05 p.m. Motion carried.***

Board Chairman



Board Secretary

(Minutes recorded and submitted by Alene Walker)