

GRANT COUNTY PUBLIC HOSPITAL DISTRICT NO. 2
dba QUINCY VALLEY MEDICAL CENTER
BOARD OF COMMISSIONERS REGULAR MEETING
March 25, 2019 – 5:30 pm.
QUINCY VALLEY MEDICAL CENTER CONFERENCE ROOM

Present: Robert Poindexter, Randy Zolman, Don Condit
Absent: Anthony Gonzalez, Michele Talley

Also in attendance: Alene Walker, Rod Shrader, Tom Richardson, Glenda Bishop, Kelly Robison, Brian Kuest, Dave Burgess

Call to Order: Randy Zolman, Board Chair, called the meeting to order at 5:35 p.m.

1. **Comments from the Audience:** None
2. **Approval of Minutes:** *A motion was made by Don Condit with a second from Robert Poindexter to approve the minutes of the February 25, 2019 Regular meeting and March 7, 2019 Special Meeting. Motion carried.*
3. **Board Chair Report:** None
4. **Quality Improvement Report:**

Kelly reported to the Board that the 2018 Annual Program review process took about 4 hours and there were good conversations taking place. Kelly provided the Commissioners and audience with a comprehensive 2018 report of QI data in charts, and Kelly gave an overview of the handout. The ER Department survey of 10 questions; the results were all 80-100% rated great. The Clinic and Physical Therapy results were similarly high. Kelly asked the Board if they had any questions on her QI Report; there were none. Glenda added, this is a long process and she appreciated Kelly's keen eye for report clarification. Glenda stated that the program review had very interactive dialog and she appreciated the direction that Kelly has taken the quality program.

A motion from Robert Poindexter with a second from Don Condit to approve the QI report as presented. Motion carried.
5. **Consent Agenda:** *A motion by Don Condit with a second from Robert Poindexter to approve the Charity Care/Bad Debt as presented. Motion carried.*
A motion by Don Condit with a second from Robert Poindexter to approve the Vouchers as presented. Motion carried.
6. **Standing Committees:**
 - a) **Finance:**

Don opened the discussion commenting that QVMC has had a consultant, Jim Heilsberg providing strong support on financial issues for the past two years. Don said our numbers start slow, we've taken a lot of actions and we've been controlling our expenses. February ended in the red but Don stated "we are off to a decent start this year." Don asked if there were any questions. Brian Kuest had a question on page 8, clarification of the "Days in AR = 69" box. Discussion followed.

b) **Building & Grounds:**
Anthony was not present to report. Glenda commented that Lanny Roberts, Maintenance Manager and Newton Moats, General Services Director were busy working on the Fire, Life-Safety list from the survey.

c) **Personnel:** Nothing to report.

7. **Old Business**

a) **Update on Dark Trace agreement**

Tom Richardson gave the Board an update stating a negotiated 20% reduction in the agreement would be a savings of \$500 a month. Discussion followed.

b) **Radiology Digital Upgrade**

Glenda stated that there was significant improvement, showing a side-by-side image, This is a great step for us. Randy described how the new images can be modified or highlighted as needed. Discussion followed. Glenda delivered a 'Thank You' message from the Imaging Department.

8. **New Business:**

a) **Management Services Agreement.** There being no discussion, the Chairman called for a motion; ***A motion from Don Condit with a second from Robert Poindexter to approve the Management Services Agreement as presented. Motion carried.***

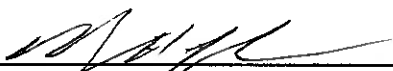
9. **Departmental Reports:** Randy Zolman asked if anyone had questions regarding the Departmental Reports, there were none.

Administrator's Report:


- ✓ Plan of Correction was 18 pages, mostly related to data collection and analysis with some new policies being added.
- ✓ Rural Health Conference – March 25, 26, 27
 - Susan Blair, HIM Supervisor received a 3-day paid scholarship
 - Newton Moats, speaker on Emergency Preparedness
- ✓ Laboratory: 2-3 weeks ago LIS transition to Orchard
- ✓ Dr. Mary Klingner started full-time in the Clinic March 4, and will also be taking some shifts in the ER
- ✓ Gorge Schedule: making preparations
- ✓ Nursing staff to attend the SANE training: Marissa Villela & J.C. Derrick

10. **Executive Session:** None.

Adjournment: There being no further business, ***A motion by Robert Poindexter with a second from Don Condit to adjourn the meeting at 6:25 p.m. Motion carried.***



Board Chairman



Board Secretary

(Minutes recorded and submitted by Alene Walker)