

GRANT COUNTY PUBLIC HOSPITAL DISTRICT NO. 2
dba QUINCY VALLEY MEDICAL CENTER
BOARD OF COMMISSIONERS REGULAR MEETING
October 30, 2017 – 5:30 pm.
QUINCY VALLEY MEDICAL CENTER CONFERENCE ROOM

Present: Randy Zolman, Anthony Gonzalez, Robert Poindexter, Michele Talley, Don Condit

Also in attendance: Glenda Bishop, Tom Richardson, Rod Shrader, Newton Moats, Dave Burgess (QVPR).

Call to Order: Randy Zolman, Chairman of the Board, called the meeting to order at 5:38 p.m.

1. **Comments from the Audience:** None.
2. **Approval of Minutes:** *A motion was made by Michele Talley with a second from Don Condit to approve the minutes of the September 25, 2017 Regular meeting. Motion carried.*
3. **Board Chair Report:** Randy noted that the numbers being generated from the Business Office are looking better, with the ER charts "outstanding" down to about 2 days from about 30 days last month.
4. **Quality Improvement Report:** In Kelly's absence, Glenda Bishop reported that the DOH Survey process is complete, the plan of correction being formally accepted, and the final work for the Fire Life Safety portion (which had been granted an extended deadline) is also complete. The focus of the Quality program is turning more toward analysis of the data and looking for ways to improve the overall programs of the hospital. Kelly is spending time evaluating the services as reflected by the indicated being measured, and Managers are being asked to be proactive in their corrective action when indicators are not meeting goal. Don Condit commented that Kelly is moving the program in a very positive direction. *A motion from Anthony Gonzalez with a second from Michele Talley to approve the QI report as presented. Motion carried.*
5. **Consent Agenda:** *A motion by Don Condit with a second from Anthony Gonzalez to approve the Bad Debt /Charity Care adjustments as presented, totaling \$35,457.05. Motion carried. A motion from Don Condit with a second from Anthony Gonzalez to approve the Vouchers totaling \$788,395.36. Motion carried.*
6. **Standing Committee Reports**
Finance Committee: Don Condit described the financial activity by noting that we took some significant adjustments on the financial statement this month. Because September was such a strong month we are still standing at approximately (\$489,725) year-to-date, compared to a budgeted year to date of (\$900,000). It was also noted that DZA is currently working on an interim Cost Report that will not be completed until sometime early in December. Additionally, we are going to be having a (scaled) Charge Master Review and will be looking at other aspects of our pricing and contracts.

Building & Grounds Committee: Anthony reported that the hospital grounds have been winterized, and the problem areas in the parking lot have been cold patched, sufficient to get us through the winter. He met with Lanny, and confirmed that the Maintenance Department will be moving their offices into the Annex. Newt added that the roof has been assessed and

is currently considered to be stable with no leaks or areas of significant concern going into winter.

Personnel: Nothing new to report.

7. Old Business

- a. None.

8. New Business:

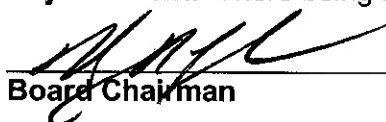
- a. **Athena Update.** Tom Richardson reported that we started the process of transitioning from CPSI to Athena about a year ago. Our "go live" date was May 2, and currently the system is operating at least as well if not better than CPSI. We have good "visibility" into the operations of the organization. The overall cost between CPSI and Athena at this point would be considered to be a "wash", but we saved somewhere in the area of \$100,000 in equipment and licensing upgrades by leaving CPSI. Rod Shrader noted that in his experience the transition to Athena has been better than the transition to CPSI.
- b. **Resolution to Approve 2018 Budget.** In accordance with law, the Board reviewed a proposed Budget for the 2018 year. The Board noted some concern about the optimism reflected by the numbers in this visit. They will revisit the overall budget prior to approval at the November meeting.
- c. **Meeting Schedules:** Due to the upcoming holiday season, the Board of Commissioner Meetings will be adjusted as follows:
November meeting: Wednesday, November 29
December meeting: deferred until January unless Special Meeting called

9. Department Reports:

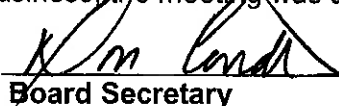
- a. Department reports were reviewed and discussed. In other discussion, Glenda Bishop noted that the Laboratory Survey was conducted by the DOH and the outcome was favorable with the Manager, Duvelza Lopez, having already submitted the plan of correction. Glenda also noted that the Clinic numbers reflected in the department report were incorrect, with some discrepancy in the reports being generated. MRI numbers reported by Radiology were down for the month, indicating that we need to look at the service and the reasons for the trend. Marissa has hired two new RNs for night shift, and this month she participated in Trauma Registry training which will help her in her trauma reporting. The Emergency Department staffing remains very stable, with all physician shifts filled into the first weeks of January (no agency staff). The valuations for the District have been received and we are in the process of completing the worksheets for our 2018 Tax Levy Certifications (to be presented at November's Board meeting).

10. Executive Session: None called.

11. Adjournment: There being no further business, the meeting was adjourned at 6:45 p.m.



Board Chairman



Board Secretary

(Minutes recorded and submitted by Glenda Bishop)