

**GRANT COUNTY PUBLIC HOSPITAL DISTRICT NO. 2**  
**dba QUINCY VALLEY MEDICAL CENTER**  
**BOARD OF COMMISSIONERS REGULAR MEETING**  
**May 29, 2018 – 5:30 pm.**  
**QUINCY VALLEY MEDICAL CENTER CONFERENCE ROOM**

**Present:** Michele Talley, Don Condit, Anthony Gonzalez, Randy Zolman

**Also in attendance:** Alene Walker, Glenda Bishop, Rod Shrader, Tom Richardson, Dave Burgess (QVPR), Brian Kuest, Newton Moats, Kelly Robison, Jeff Foster

**Call to Order:** Michele Talley, Board Secretary, called the meeting to order at 5:36 p.m.

1. **Comments from the Audience:** None
2. **Approval of Minutes:** *A motion was made by Anthony Gonzalez with a second from Randy Zolman to approve the minutes of the April 23, 2018 Regular meeting and the minutes of the April 27, 2018 Special meeting. Motion carried.*
3. **Board Chair Report:** None
4. **Quality Improvement Report:**

Kelly Robison shared with everyone the results of the Patient Surveys for the Emergency and Physical Therapy Departments for January through May, 2018. Kelly stated that she was very pleased with the survey results. Kelly talked about her new project regarding Safe Patient Handling that was coming and the National Patient network for Patient & Family engagement during the Hospital stay. Kelly continued by stating that Patient Rights, ED Transfer forms completed and Hand Hygiene were at 100% for April. Vitals documented hourly were above goal for two months. Kelly Robison asked if there were any questions. No questions.

*A motion from Don Condit with a second from Anthony Gonzalez to approve the QI report as presented. Motion carried.*

5. **Consent Agenda:** *A motion by Don Condit with a second from Anthony Gonzalez to approve the Charity Care adjustment and monies Sent to Collections as presented, totaling \$89,997.25 for April, 2018. Motion carried. A motion from Don Condit with a second from Anthony Gonzalez to approve the Vouchers totaling \$660,831.72 for April, 2018. Motion carried.*
6. **Standing Committees:**
  - a). **Finance:**

Don Condit stated that Net Revenue for the month of April was good. Payroll expenses for April were down from March, less than \$20,000. April was a very strong month for us.
  - b). **Building & Grounds:** No Report.
  - c). **Personnel:** No Report.

7. **Old Business** None.

8. **New Business:**

a). ***A motion from Anthony Gonzalez with a second from Don Condit to approve Resolution 18-03: Surplus Property as presented. Motion carried.***

b). Glenda asked Tom Richardson and Newton Moats to talk about the Ricoh printer replacements. They presented to the Board the best option they found was with Copiers Northwest for new devices.

***A motion from Don Condit with a second from Anthony Gonzalez to approve the 2018 Printer Replacement Proposal as presented. Motion carried.***

c). ***Authorization to expense judgment to IStar: Anthony Gonzalez made a motion to authorize the allocated portion of judgment to IStar in the amount of \$11,076.70 to be expensed from the funds of Grant County Public Hospital District #2. Don Condit added a second to the motion, "with regrets". Motion carried.***

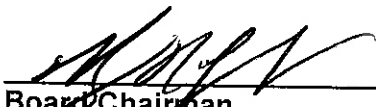
9. **Departmental Reports:** Randy Zolman asked if anyone had questions regarding the Departmental Reports. Anthony Gonzalez had a question regarding provider coverage in the Clinic; Glenda responded that arrangements for coverage had been addressed.


**Administrator's Report:** Glenda Bishop gave an overview of the following topics:

- On Wednesday, May 23, we celebrated Hospital & EMS weeks with a BBQ; a wonderful way to say "Thank you". We also presented Years of Service certificates & pins to staff for years 2015-2017 to catch-up. A certificate & pin for 10 years of service was presented to Randy Zolman, Board Commissioner.
- Memorial weekend was busy, kudos to everyone. We have an active, growing Community and the statistics indicated that of the 89 ED visits, 2/3 were not from the concert; we will have more accurate statics to report later.
- We will have a presence at the Business Expo, sharing a table with QCHC.
- Glenda and Jim Heilsberg will be at the Rural Hospital Leadership Conference in Chelan the last week of June.
- DZA has completed the 2017 Cost report, presentation most likely in June.
- The Board Commissioners agreed to move the June Board meeting from the 25<sup>th</sup> to the 18<sup>th</sup>
- Tom Richardson reported that he recently received a very significant donation of "storage" space from Oath. This is very meaningful to the facility, since we were basically "out" of computer storage.
- Theresa Franklin has assumed the role of Interim Business Office Manager.

10. **Executive Session:** The Board adjourned to Executive Session at 6:20 p.m. for a period of 45 minutes for a personnel matter. The Board returned to public session at 7:15 p.m.

11. **Adjournment.** There being no further business, ***the meeting was adjourned at 7:15 p.m.***

  
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Board Chairman

  
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Board Secretary