

**GRANT COUNTY PUBLIC HOSPITAL DISTRICT NO. 2**  
**dba QUINCY VALLEY MEDICAL CENTER**  
**BOARD OF COMMISSIONERS REGULAR MEETING**  
**October 28, 2019 – 5:30 p.m.**  
**Hospital Conference Room**

**Present:** Robert Poindexter, Don Condit, Michele Talley, Anthony Gonzalez

**Absent:** Randy Zolman

**Also in attendance:** Glenda Bishop, Rod Shrader, Tom Richardson, Newton Moats,  
Kelly Robison, Sabrina Trevino, Brian Kuest

**Call to Order:** Randy Zolman, Commissioner, called the meeting to order at 5:35 p.m.

1. **Comments from the Audience:** None
2. **Approval of Minutes:** *A motion was made by Don Condit with a second from Anthony Gonzalez to approve the minutes as published of the September 30, 2019 Regular Meeting. Motion carried.*
3. **Board Chair Report:** None
4. **Quality Improvement Report:** Kelly Robison noted her regular report as submitted through the monthly packet, and then Kelly explained the Washington State MBQIP (Medicare Beneficiary Quality Improvement Project) which she regularly submits to. Kelly highlighted and explained in detail many of the measures, noting that we scored in the top 20% in our State. Michele Talley thanked Kelly for her report and diligence in data submission, noting that the document is a great resource. *A motion from Anthony Gonzalez with a second from Robert Poindexter to approve the QI report as presented. Motion carried.*
5. **Consent Agenda:** *A motion by Don Condit with a second from Robert Poindexter to approve the Charity Care Adjustment and Net Bad Debt Impact as presented. Motion carried. A motion by Robert Poindexter with a second from Anthony Gonzalez to approve the Vouchers as presented. Motion carried.*
6. **Standing Committees:**
  - a) **Finance:** Don Condit reported on the monthly operations, noting the positive bottom line for both September, 2019 and year to date 2019 as being representative of the favorable vote of taxpayers in 2018 and the subsequent special levy revenue we are receiving. Additionally, Don called attention to the proposed 2020 Budget presented as Exhibit A to Resolution 19-07. After discussion, *a motion to approve Resolution 19-07, 2020 Budget was made by Don Condit, second by Anthony Gonzalez. Motion carried.*
  - b) **Building & Grounds:** Deferred to New Business (below).
  - c) **Personnel:** Nothing to report.
7. **Old Business** None.
8. **New Business:**
  - a) **Strategic Roadmap 2019**  
Glenda Bishop described the process which culminated in the Strategic Roadmap 2019 as

beginning with a group of community members and staff working together with the Port of Quincy and facilitated by Jody Carona from Health Facilities Planning & Development. Through the course of the work with Collins Woerman, a need to update the Strategic Plan was identified. The project was funded through the generosity of both the Port of Quincy and AWPHD recognizing the strong support of Ben Lindekuegel for the work being done in Quincy. Anthony Gonzalez noted the bulleted priorities on page one as being "great information to get out to the public". **A motion was made by Robert Poindexter, second by Don Condit, to approve the Strategic Roadmap 2019 as published. Motion carried.**

**b) Resolution to Surplus 19-06: A motion was made by Robert Poindexter with a second from Anthony Gonzalez to approve Resolution 19-06.**

**c) Lawn Care/opportunity for savings:** Anthony Gonzalez and Newton Moats detailed the current expenses incurred by contracting out the lawn care services. Newt noted that by assuming the managerial responsibilities of the Maintenance Department he has freed up staff time allowing us to accomplish the tasks in house. This will require replacing the ten year old tractor. Washington Tractor's quote including trade in of our existing tractor and financing at 0% for 60 months came in at \$18,394. **A motion was made by Robert Poindexter with a second from Don Condit to approve the purchase as presented. Motion carried.**

9. **Departmental Reports:** No questions were raised regarding departmental reports.

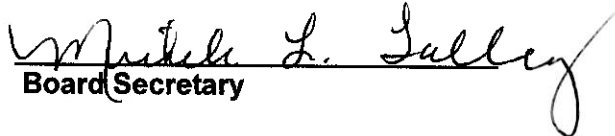
**Administrator's Report:**

- Tom Richardson and Rebekah Garfield attended the Athena Summit in Austin, Texas earlier this month. Glenda thanked them for their commitment and willingness to be gone from home and work to gain valuable training. Danielle Hodge will continue as per diem nurse in the Emergency Department as well as giving leadership to the Wound Care Program.
- Rebekah has assumed the role of Clinic Nurse Supervisor and is transitioning to her new responsibilities.
- Newton Moats attended another REDi coalition meeting this month, noting that there are many changes coming to the organization impacting all of us, but we are fairly well-positioned at this time due to ongoing training and work done to achieve compliance.

10. **Executive Session:** None called.

**Adjournment:** There being no further business, **a motion by Robert Poindexter and second by Don Condit, carried, adjourning the meeting at 6:30 p.m.**

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**Board Chairman**

  
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**Board Secretary**

(Minutes recorded and submitted by Glenda Bishop)