

**GRANT COUNTY PUBLIC HOSPITAL DISTRICT NO. 2**  
**dba QUINCY VALLEY MEDICAL CENTER**  
**BOARD OF COMMISSIONERS REGULAR MEETING**  
**December 19, 2022 – 5:30 p.m.**

**Present:** Anthony Gonzalez, Robert Poindexter, Michele Talley

**Call-In:** Randy Zolman      **Absent:** Sherri Kooy

**Also in attendance:** Glenda Bishop, Shannon Durfee, Joe Kunkel (call in), Christina Marroquin, Newton Moats, Jim Nelson (call in), Tom Richardson, Cheryl Schweizer, Sabrina Trevino, Alene Walker

*The meeting was called to order by Michele Talley, Board Secretary at 5:30 p.m.*

1. **Comments from the Audience:** None
2. **Approval of Minutes:** *A motion was made by Robert Poindexter with a second from Anthony Gonzalez to approve the minutes of the November 28, 2022 Regular Meeting. Motion carried.*
3. **Board Chair Report:**  
For the year end report, Board Chair, Randy is “very happy with how things are running and is very happy with the personnel we have.”
4. **QI Report:**  
Glenda is reporting again for QI this month. The new QI Coordinator, Leah, was not able to make it to this meeting and the QI meeting for December has not taken place yet. She is being trained on all of the reporting indicators and we are eager to have her start. All departments responded therefore we had a 100% response which is an excellent start for Leah with the QI program.  
  
*A motion from Randy Zolman with a second from Anthony Gonzalez to approve the monthly QI Report as presented. Motion carried.*
5. **Compliance Update:**  
The Compliance Committee has been constantly busy with new required updates.
6. **Consent Agenda:** *A motion by Randy Zolman with a second from Robert Poindexter to approve both the Charity Care/Bad Debt and Vouchers as presented. Motion carried.*  
  
*A motion by Anthony Gonzalez with a second from Robert Poindexter to approve the Providence Tele-Health Physician Roster as presented. Motion carried.*
7. **Standing Committees:**
  - Finance:**  
Randy reports that numbers are up and we are still making money.
  - Building & Grounds:**  
Anthony reports he met with Newton Moats and Shane Urwin from the maintenance department to go over problem areas in the facility. Currently dealing with multiple leaks on the roof and a valve issue.

**a. Building Project Update: Joe Kunkel**

Slide presentation with forecast on the new facility project by Joe Kunkel of The Healthcare Collaborative Group on the next steps of the facility project. He wanted to share with the Commissioners that there was a site walk today for interested general contractors from all over the state. We had at least ten show up that are interested, which is an exciting number compared to other major building projects in the recent past. The choice of general contractor is expected to be made sometime around the end of January. Additional discussion followed.

**Personnel:** None

**8. Old Business:** None

**9. New Business:**

**a. Resolution 22-10 for Issuance of Bond**

Rating discussion on financing process by Jim Nelson. The rating presentation is set for January 11, 2023 and will be attended by senior members of the administration staff and available Board members as well. Discussion followed.

***A motion from Randy Zolman with a second from Anthony Gonzalez to approve Resolution 22-10 for Issuance of Bond as presented. Motion carried.***

**a. Discussion: Rebranding and Website Design**

Presentation by Shannon Durfee in the Marketing Department. She presented ideas and suggestions on moving forward in a new direction with the website, logo, colors and mission statement, especially as we move to a new hospital. Discussion followed.

**10. Department Reports:** None

**Administrator's Report:**

- ✓ Acute days are up 50%, wound care up 400 visits compared to last year
- ✓ Physical Therapy is up 450 visits compared to last year
- ✓ Glenda wanted to thank Alene and Marissa for their efforts with staffing challenges
- ✓ 2 staff members went to palliative care conference & are excited to start the program here
- ✓ The hospital continues to be busy
- ✓ Anthony wanted to thank Glenda and all of the staff for their commitment to QVMC

**Adjournment:** There being no further business, ***the meeting adjourned at 6:52 pm.***

  
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**Board Chairman**

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**Board Secretary**

(Minutes recorded and submitted by Sabrina Trevino)