

**GRANT COUNTY PUBLIC HOSPITAL DISTRICT NO. 2**  
**dba QUINCY VALLEY MEDICAL CENTER**  
**BOARD OF COMMISSIONERS REGULAR MEETING**  
**February 24, 2025 – 5:30 pm.**

**Present:** Randy Zolman, Anthony Gonzalez, Robert Poindexter

**Virtual:** Michele Talley

**Absent:** Sherri Kooy

**Also in attendance:** Glenda Bishop, Newton Moats, Jim Kling, Danielle Hodge (virtual) Melissa Aguila (virtual), Joe Kunkel (virtual), Christina Marroquin, Tom Richardson, Kayla VanLieshout (virtual)

***The meeting was called to order by Randy Zolman, Board Chair at 5:32 pm.***

1. **Comments from the Audience:** None
2. **Approval of Minutes:** ***A motion was made by Robert Poindexter, with a second from Anthony Gonzalez to approve the minutes of the January 27, 2025 meeting as published. Motion carried.***
3. **Board Chair Report:** None
4. **QI Report/Review:** Glenda reported that the power point submitted by Melissa Aguila was very informative and well put together. It is in the perfect format for the Department of Health as they prefer a dashboard to go over.

Also of note, there is an IV Infusion Task Force, that is diligently working on training, policies and procedures to be put in place so that they can serve the community. This department will be under the Wound Care Department which has already been a great success here at QVMC.

***A motion was made by Robert Poindexter with a second from Anthony Gonzalez to approve the QI report as published. Motion carried.***

5. **Compliance Update:** Glenda reported that managers have been doing a lot of clean up in their departments. They have been paying close attention to retention schedules in anticipation of the move to the new facility. She wanted to point out that the medical records department was able to go through 29 boxes of old files last month which was quite impressive with the amount of information stored in each patient file.
6. **Consent Agenda:** ***A motion by Anthony Gonzalez with a second from Robert Poindexter to approve the Consent Agenda as presented. Motion carried.***
7. **Standing Committees:**
  - a. **Finance:** Randy reported that QVMC is still doing well even taking into consideration the purchase of equipment for the new building.
  - b. **Building & Grounds:** Anthony reported the weather was mainly dry for January and the facility is holding up fairly well.

Kayla Van Lieshout presented the monthly update noting that as of today, end of December the project is 75% complete including demolition of current hospital building, and the project is also tracking on budget. The "Go Live" date has been set for May 21<sup>st</sup>. We are 36 days from TCO and 85 days from first patient. The sewer vault needed replaced. Department of Health is scheduled to be on site March 21<sup>st</sup>. Board of Pharmacy applications are in. CT is installed. Joe also noted that art, FFE and signage are all moving forward in accordance with timelines. Furniture is on schedule for install April 3rd-16th. Artwork is scheduled for April 14th-18th. The movers have been scheduled and vendor training is also being scheduled. The hospital staff training schedule is being finalized as well.

**c. Personnel:** None

**8. Old Business:** None

**9. New Business:**

**a. Resolution 25-02 Authorizing Transfer of funds:** Invoices for CIP were presented.

***Anthony Gonzalez made a motion with a second from Robert Poindexter to approve Resolution 25-02 authorizing the transfer of funds as published. Motion carried.***

**10. Department Reports:** Anthony wanted to point out the continued success of the IV/Wound program (per the report provided).

**Administrator's Report:**

- ✓ Glenda also noted the good numbers reported by Physical Therapy
- ✓ Google reviews from the Clinic are outstanding and Rebekah is doing a great job with her staff
- ✓ The anticipation is building for the move. It's a busy time here, noting ongoing planning for transition training and the various groups that are meeting with Joe, workflows, physical move, etc.

**11. Executive Session:** None

**Adjournment:** There being no further business, ***the meeting adjourned at 6:25 pm.***

  
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**Board Chairman**

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**Board Secretary**

(Minutes recorded and submitted by Sabrina Trevino)