

GRANT COUNTY PUBLIC HOSPITAL DISTRICT NO. 2
dba QUINCY VALLEY MEDICAL CENTER
BOARD OF COMMISSIONERS REGULAR MEETING
March 24, 2025 – 5:30 pm.

Present: Randy Zolman, Robert Poindexter

Virtual: Sherri, Kooy, Michele Talley

Call-in: Anthony Gonzalez

Also in attendance: Glenda Bishop, Newton Moats, Danielle Hodge (virtual) Joe Kunkel (virtual), Christina Marroquin, Tom Richardson, Cheryl Schweizer, Kayla VanLieshout (virtual)

The meeting was called to order by Randy Zolman, Board Chair at 5:30 pm.

1. **Comments from the Audience:** None
2. **Approval of Minutes:** ***A motion was made by Robert Poindexter, with a second from Michele Talley to approve the minutes of the February 24, 2025 meeting as published. Motion carried.***
3. **Board Chair Report:** Randy wanted to let Joe Kunkel know that the new building looks great.
4. **QI Report/Review:** Glenda went over the QI report submitted by BJ which touched on her experiences over the last year in her role as QI Director. She has been working with Danielle and Melissa in areas of education, training, staff retention and task forces to ensure that all of our staff are prepared and educated in their departments.

There is still a focus on the IV Infusion Task Force and making sure this program will be available to our patients in the near future.

A motion was made by Robert Poindexter with a second from Michele Talley to approve the QI report as published. Motion carried.

5. **Compliance Update:** Tom informed the Commissioners of the single sign-on capability project which is now complete. He tasked Daniel Aguilar from IT, with this major project over a year ago to get the nurses this option but Athena gave a hard deadline for all staff to meet this requirement. Tom is happy to report that they have completed the sign-on project for all staff before the deadline and will have a new policy in place soon for compliance.
6. **Consent Agenda:** ***A motion by Randy Zolman with a second from Robert Poindexter to approve the Consent Agenda as presented. Motion carried.***
7. **Standing Committees:**
 - a. **Finance:** Randy reported that for February, the numbers were down, in part due to the mini cost report tool but we are still up for the year.
 - b. **Building & Grounds:** Anthony reported the new building is on time and on budget. The fence is down and the landscaping is in.

- **Joe Kunkel, Building project update:**

Kayla Van Lieshout presented the monthly update noting that as of today, the project is 80% complete including demolition of current hospital building, and this is the last meeting before receiving the keys. We are 9 days from COO, 58 days from 1st patient and can start move in on April 2, 2025. The "Go Live" date is still scheduled for May 21st.

- We are still on schedule and on budget
- The City of Quincy temporary COO- March 25th
- Electrical- L&I approval for TCO granted March 20th
- DOH onsite- completed March 21st (no issues) full approval still ways out
- Furniture install April 3-16, Art install April 14-18
- Interior signage March 31st
- Equipment install is scheduled
- Elevator startup completed final inspection March 31st

c. Personnel: We no longer have a Locum Tenens in the clinic. Julie Trofibio is now officially our employee. February was our highest census in the clinic since 2018.

8. Old Business: None

9. New Business:

a. Resolution 25-03 Authorizing Transfer of funds: Invoices for CIP were presented.

Robert Poindexter made a motion with a second from Anthony Gonzalez to approve Resolution 25-03 authorizing the transfer of funds as published. Motion carried.

a. Board Approval of Infection Control Risk Assessment 2025: Danielle Hodge, CNO, BSN, RN.

Danielle presented for Board approval. This is a Department of Health requirement. Dr. Preston is our Infection Control Officer and he works directly with Danielle Hodge.

Robert Poindexter made a motion with a second from Michele Talley to approve Infection Control Risk Assessment 2025. Motion carried.

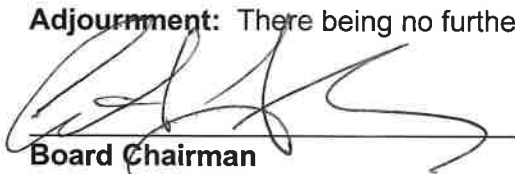
10. Department Reports: None

Administrator's Report:

- The Historical Society is doing a piece on the History of QVMC
- Glenda & Danielle spoke to the Quincy School Superintendent on the local CNA program

11. Executive Session: None

Adjournment: There being no further business, ***the meeting adjourned at 6:24 pm.***


Board Chairman

Board Secretary

(Minutes recorded and submitted by Sabrina Trevino)