

GRANT COUNTY PUBLIC HOSPITAL DISTRICT NO. 2
dba QUINCY VALLEY MEDICAL CENTER
BOARD OF COMMISSIONERS REGULAR MEETING
August 28, 2023 – 5:30 pm.

Present: Robert Poindexter, Michele Talley, Randy Zolman

Call-In: Anthony Gonzalez

Absent: Sherri Kooy

Also in attendance: Dave Burgess, Shannon Durfee, Abram Jenks (Zoom), Joe Kunkel, Kathleen Lintz (Zoom), Christina Marroquin, Sandra Poindexter, Tom Richardson, Cheryl Schweizer, Kayla Vanlieshout (Zoom), Luke Zarecor (Zoom)

The meeting was called to order by Randy Zolman, Board Chair at 5:33 pm.

1. **Comments from the Audience:** None

Approval of Minutes: A motion was made by Robert Poindexter with a second from Michele Talley to approve the minutes of the July 24, 2023 Regular Meeting and the August 2, 2023 Special Meeting. Motion carried.

2. **Board Chair Report:** Nothing to report other than very pleased with all the work everyone is doing.

3. **QI Report/Review:** Nothing to report.

A motion by Robert Poindexter with a second from Michele Talley to approve the Quality Report as presented. Motion carried.

4. **Compliance Update:** QVMC managers took part in annual HIPAA training, it all went well.

5. **Consent Agenda:** *A motion by Michele Talley with a second from Robert Poindexter to approve both the Charity Care/Bad Debt and Vouchers as presented. Motion carried.*

6. **Standing Committees:**

a. **Finance:**

- i. Recommendation to absorb employee health benefit increase, approximately 7.9% increase for employees.

A motion by Anthony Gonzalez with a second from Michele Talley to approve the employee health benefit increase absorption as presented. Motion carried.

- i. Luke Zarecor presented a financial audit report.

A motion by Robert Poindexter with a second from Michele Talley to approve the financial audit report as presented. Motion carried.

b. **Building & Grounds:**

Anthony reported more and more of the trees are down and the wood is free for the public to take with the appropriate form filled out. Expecting rains tonight and tomorrow, making sure to be ready for that.

- i. Joe Kunkel project status this month and 30-60 day look-ahead

- 1. City/jurisdictional progress- we have received the go-ahead from the city for

the site civil and underground work. Drawings were returned with no changes from the plan reviewer. The rest of the plans have been submitted and will be returned to us as they progress through approving the various phases. This helps avoid having to wait for permits to be approved.

2. DOH- documents have been submitted and are under review. They have been approved to continue. Waiting for comments on initial building drawings.
3. Design activity meetings: September 8, the construction documents will be set and done and submitted to the city.
4. Equipment vendors are being confirmed.
5. Procurement needs to get a little more organization to move forward.
6. Furniture vendor- FFE proposal is to take on Freeform Spaces as the consultant to help us with furniture selection. Request approval to move forward with them.

A motion by Robert Poindexter with a second from Michele Talley to approve Freeform Spaces as our consultant as presented. Motion carried.

7. Construction- for the first 60 days. Graham is targeting the 1st week of October to mobilize to the site and setup for construction. Delineating and setting up fencing and office will be the first things seen. Entrances and accesses will be created for them. Earth-moving equipment will be brought in and demolition of buildings will also happen within the first 2 months.
 8. Commissioning- reached out to consultants to help with commissioning services. CBRE has been selected. The purpose is that CBRE will be checking that the buildings' systems work and function well together and meet specifications. It is a required process for health care facilities. Setup a plan for start-up of systems and documentation of each system. Is ongoing throughout the entire project.
 9. All-in Project Estimate update: no changes since the August 2 special meeting.
 10. GC/CM Bid Packages- Mini-MACC #1 happened 08/02, Mini-MACC #2 set for Sept 13 approval for pricing from Graham, Full MACC approval will be in October.
- ii. Builders Risk Proposal from Liberty Mutual for builders risk insurance for the entirety of the building project.

A motion by Anthony Gonzalez with a second from Robert Poindexter to approve Builders Risk proposal from Liberty Mutual for builders risk insurance as presented. Motion carried.

8. **Old Business:** None

9. **New Business:**

a. **Resolution 23-10: Authorizing Transfer of Funds for Construction in Progress**

A motion from Robert Poindexter with a second from Michele Talley to approve Resolution 23-10: Authorizing Transfer of Funds for \$284,481.46 as presented. Motion carried.

b. MCG Proposal is a subscription service that helps hospital staff decide what level of care a patient might need. The same software used by insurance companies. Sets us up to not get denials from insurance companies.

A motion from Michele Talley with a second from Robert Poindexter to approve proposal from MCG for subscription service as presented. Motion carried.

10. Department Reports: None

Adjournment: There being no further business, *the meeting adjourned at 6:27 pm.*



Board Chairman

Board Secretary

(Minutes recorded and submitted by Shannon Durfee)