

**GRANT COUNTY PUBLIC HOSPITAL DISTRICT NO. 2**  
**dba QUINCY VALLEY MEDICAL CENTER**  
**BOARD OF COMMISSIONERS REGULAR MEETING**  
**November 24, 2025 – 5:30 pm.**

**Present:** Sherri Kooy, Michele Talley (virtual), Robert Poindexter, Ron Huxtable

**Also in attendance:** Glenda Bishop, Tom Richardson, Danielle Hodge, Newton Moats, Christina Marroquin, Melissa Aguila, Joe Kunkel (The Healthcare Collaborative), Kayla Van Lieshout, virtual (Klosh Group), Jim Kling.

***The meeting was called to order by Sherri Kooy, Board Chair at 5:32 pm.***

1. **Comments from the Audience:** None.
2. **Approval of Minutes:** ***A motion was made by Robert Poindexter, with a second from Ron Huxtable, to approve the minutes of the October 27, 2025 regular meeting and the November 13, 2025 special meetings as published. Motion carried.***
3. **Board Chair Report:** Sherri extended her thanks to Danielle and all those who helped to make the recent “Skills Rodeo” a success. She further commented that new mannequins purchased through a donation by our Quality Coordinator as well as inter-departmental collaboration including our Dietary Department and Columbia EMS contributed to significant learning opportunities for the staff.
4. **QI Report:** Glenda highlighted updates on our new Infusion program, noting that October saw seven referrals to the program (details provided in the report submitted by Lupe Cortez). Glenda further summarized the Shared Leadership program that will be starting in January. This month’s QI report also noted improvements in nursing documentation as a result of ongoing education. Focused “Task Forces” continue to work on target areas including Lab and IV/Infusion.

***A motion was made by Ron Huxtable with a second from Michele Talley to approve the QI Report as published. Motion carried.***

5. **Compliance Update:** Tom Richardson provided a summary of the recent Regional Governance session on the topic of Cybersecurity.
6. **Consent Agenda:** ***A motion by Ron Huxtable with a second from Robert Poindexter to approve the Consent Agenda and Accounts Payable/Payroll as presented. Motion carried.***
7. **Standing Committees:**
  - a. **Building & Grounds:** Joe Kunkel of the The Healthcare Collaborative Group gave a brief report on the building project and status of overall completion. Today we received our Certificate of Occupancy from the city of Quincy. As we move closer to the end of the project we can see that there will likely be project dollars remaining in the Owner and Contractor Contingency funds after all invoices are paid, which is due in part to the commitment of the Board and the entire project team to staying within the budget for this project. Joe also noted that as the construction work ends, we are now in a “warranty period”, and he together with Kayla will be coming back (likely in February) to assess any warranty issues that may arise.
  - b. **Personnel:** Danielle shared that all but two positions being covered by agency nurses

have been filled thanks to recent recruitment and hiring efforts. We are pleased to be hiring local staff. These are positive trends.

**c. Finance:** Glenda gave a summary of the Finance Committee meeting held last week. The most significant change to the income statement is the receipt of our Medicare settlement for the 2025 Interim Cost Report. These funds helped to create a positive result for month end (October 2025), however we are still showing a loss for year-to-date. Glenda also discussed the new work being addressed in "Revenue Cycle" meetings being held weekly. It is hoped that these meetings will help us strategically and intentionally impact things that cause, for example, delays in dropping claims, or claim denials.

8. **Old Business:** None

9. **New Business:**

**a. Resolution 25-14 Authorizing Transfer of funds:** *Robert Poindexter made a motion with a second from Ron Huxtable to approve Resolution 25-14 authorizing the transfer of funds for expenses incurred as per the budget for replacement facility development and construction as published. Motion carried.*

**b. Resolution 25-15 Ordinance Resolution:** *Robert Poindexter made a motion with a second from Ron Huxtable to adopt Resolution 25-15 approving an increase of 1% for taxes received by QVMC from the previous year, exclusive of new construction, improvements to property, and any increase in the value of state assessed property, any annexations that have occurred and refunds made. Motion carried.*

**c. DZA Proposal for 2025 Audit and Cost Report Prep/Filing:** *Ron Huxtable made a motion with a second from Robert Poindexter to approve a proposal from DZA for QMVC's 2025 Audit and Cost Report filing at a stated cost of \$47,000. Motion carried.*

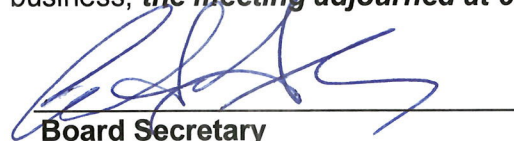
10. **Departmental Reports:** Sherri Kooy noted the Clinic stats as reported with their highest patient volume is recent years. Other departments recording high volumes included Physical Therapy and Wound Care.

**Administrator's Report:** Glenda summarized department reports and good numbers seen for the month of October. In closing, Glenda read a letter received from a family member of a recent patient in which high praise was given to QVMC staff for quality, compassionate care received in both our E.D. and by those who cared for the patient during an overnight stay on the second floor. In summary, Glenda shared B.J.'s thoughts as follows: "As we move forward may we always remember who we serve [our community], and do it with the same commitment and dedication which brought it [the new facility] to life."

11. **Executive Session:** None

**Adjournment:** There being no further business, *the meeting adjourned at 6:30 pm.*

  
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**Board Chairman**

  
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**Board Secretary**

(Minutes recorded and submitted by Glenda Bishop)