

**GRANT COUNTY PUBLIC HOSPITAL DISTRICT NO. 2**  
**dba QUINCY VALLEY MEDICAL CENTER**  
**BOARD OF COMMISSIONERS REGULAR MEETING**  
**December 22, 2025 – 5:30 pm.**

**Present:** Anthony Gonzalez, Sherri Kooy, Michele Talley, Robert Poindexter, Ron Huxtable

**Also in attendance:** Glenda Bishop, Tom Richardson, Christina Marroquin, Joe Kunkel, virtual (The Healthcare Collaborative), Sabrina Trevino, Kayla Van Lieshout, virtual (Klosh Group), Jim Kling.

***The meeting was called to order by Sherri Kooy, Board Chair at 5:30 pm.***

1. **Comments from the Audience:** Glenda wanted to thank Tom & Bobbi Richardson for repairing the original United States Flag, brought over from the old building which is now proudly displayed in the Van Dyke Multi-Purpose Room.
2. **Approval of Minutes:** ***A motion was made by Anthony Gonzalez, with a second from Robert Poindexter, to approve the minutes of the November 24, 2025 regular meeting as published. Motion carried.***
3. **Board Chair Report:** Sherri Kooy, Board Chair, administered the Oath of Office to Commissioners Robert Poindexter and Ron Huxtable.
4. **QI Report:** Glenda went over the QI Report submitted by BJ, which highlighted the success of the first “skills lab” in the new facility. Dietary, IV/Wound and Infection Control departments were eagerly added as part of the training.

There are several exciting updates to look forward to. The IV Department continues to grow, with an increase in referrals and visits. The Swing Bed Department is making great progress and is getting closer to being fully operational after admitting its first patient. Additionally, the first Shared Leadership Committee will be meeting in January, and there has already been an excellent turnout with many employees eager to participate.

***A motion was made by Ron Huxtable with a second from Michele Talley to approve the QI Report as published. Motion carried.***

5. **Compliance Update:** None
6. **Consent Agenda:** ***A motion by Anthony Gonzalez with a second from Ron Huxtable to approve the Consent Agenda and Accounts Payable/Payroll as presented. Motion carried.***
7. **Standing Committees:**

a. **Finance:** Anthony reported each department is trending up in numbers. Overall, there was a decrease in numbers for November and we are still showing a loss for year-to-date which does include the equipment write-off.

b. **Building & Grounds:** Kayla Van Lieshout of The Klosh Group gave a brief report on the building project and status of overall completion. Kayla reports to be within budget and they are finishing the punch list along with any warranty items. At the end of February, Joe and Kayla will be returning to do a walk-through for any remaining warranty issues. Ron reports the second (staff) elevator is now functioning again. Shane Urwin, maintenance manager, has also been organizing the new outbuilding.

c. **Personnel:** No report

8. **Old Business:** None

9. **New Business:**

a. **Resolution 25-16, Authorizing Transfer of funds:**

**Anthony Gonzalez made a motion with a second from Robert Poindexter to approve Resolution 25-16 authorizing the transfer of funds. Motion carried.**

b. **Recommendation/Proposal:** Lincoln 403(b) Employer Match 3% effective pay period 01/04-17/2026 (pay date: 01/23/26). This is in addition to the 2% Cost of Living Adjustment and 2% longevity raise. The 3% match applies only if the employee is participating in the retirement plan.

**Robert Poindexter made a motion with a second from Michele Talley to approve an increase of 1% totaling 3% for Lincoln 403(b) employer match. Motion carried.**

10. **Departmental Reports:** None

**Administrator's Report:** Glenda summarized the departmental reports and noted that this will be the last Commissioners Meeting of 2025. She also informed the Commissioners that Lupe Cortez, RN, is still putting the IV/Infusion service together; however, a form has been created to begin the intake process for patients.

11. **Executive Session:** None

**Adjournment:** There being no further business, ***the meeting adjourned at 6:25 pm.***

  
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**Board Chairman**

  
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**Board Secretary**

(Minutes recorded and submitted by Sabrina Trevino)