

GRANT COUNTY PUBLIC HOSPITAL DISTRICT NO. 2
dba QUINCY VALLEY MEDICAL CENTER
BOARD OF COMMISSIONERS REGULAR MEETING
January 27, 2025 – 5:30 pm.

Present: Randy Zolman, Sherri Kooy, Robert Poindexter

Absent: Michele Talley, Anthony Gonzalez

Also in attendance: Glenda Bishop, Newton Moats, Joe Kunkel (virtual), Christina Marroquin, Tom Richardson, Jim Kling, Kayla VanLieshout (virtual)

The meeting was called to order by Randy Zolman, Board Chair at 5:30 pm.

1. **Comments from the Audience:** None
2. **Approval of Minutes:** *A motion was made by Sherri Kooy, with a second from Robert Poindexter to approve the minutes of the December 23, 2024 meeting as published. Motion carried.*
3. **Board Chair Report:** Randy Zolman suggested that the Officers and Committee Assignments for 2025 remain unchanged due to the ongoing work of the building project and the work being undertaken at this time. *A motion was made by Robert Poindexter with a second from Sherri Kooy to keep the Officers and Committee Assignments the same as 2024 (shown below). Motion carried.*
 - Chairman, R Zolman; Secretary, M Talley
 - Building & Grounds: A Gonzalez, R Zolman backup
 - Personnel: A Gonzalez, M Talley
 - QI: R Poindexter, S Kooy
 - Finance: R Zolman, S Kooy; A Gonzalez backup
4. **QI Report/Review:** Glenda reported that the “key words” in this month’s QI Report are “education and training”. The task forces are continuing to implement changes in several targeted areas through specific staff education. *A motion was made by Robert Poindexter with a second from Sherri Kooy to approve the QI report as published. Motion carried.*
5. **Compliance Update:** Glenda reported that our website was updated to reflect the changes approved by the Board last month relating to Non-Discrimination policies. The new policy has been posted in the building as well.
6. **Consent Agenda:** *A motion by Randy Zolman with a second from Sherri Kooy to approve the Consent Agenda as presented. Motion carried.*
7. **Standing Committees:**
 - a. **Finance:** Randy reported that December was a better month as predicted. Additionally, the year end financial statements reflect a positive bottom line.
 - b. **Building & Grounds:** Kayla Van Lieshout presented the monthly update noting that as of the end of December the project is 69% complete including demolition of current hospital building, and the project is also tracking on budget. The “Go Live” date has been set for May 21st. Equipment is arriving, and the contractor is beginning to work through their punch list. The target for Quincy team to walk through owner’s punch list is the end of February. Contingency is holding, noting that some was used in December. A change order for January is currently in process which is expected to be approximately \$90K. Deferred submittals for DOH are being finished up. Department of Health is scheduled to be on site

March 21st. Joe, Glenda and Tom will be meeting with DOH representatives this week to establish sequencing of City and State inspections. Joe also noted that art, FFE and signage are all moving forward in accordance with timelines. Transition planning meetings are now taking place twice a month. Smaller committees have been formed to track training, physical moves and other key aspects of the transition.

c. **Personnel:** None

8. **Old Business:** None

9. **New Business:**

a. **Resolution 25-01 Authorizing Transfer of funds: Robert Poindexter made a motion with a second from Sherri Kooy to approve Resolution 25-01 authorizing the transfer of funds as published. Motion carried.**

10. **Department Reports:** None

Administrator's Report:

- ✓ Glenda commended Danielle and her team for the on-time submittal of our Trauma Designation application (December 2024).
- ✓ The Athena Dashboard for 2024 demonstrates strong increase in patient volumes in three outpatient departments: Clinic, up 5.5%; Wound Care up 21.3% and Physical Therapy up 9.7%.
- ✓ Utilization Review report includes data about our ER visits, acute admissions and transfers to higher acuity or specialty hospitals. This data supports the importance of the local, community hospital for treating patients close to home where they can be discharged to finish their recovery at home: in December 92% of our ED patients were not transferred – they received the care they needed without having to leave the community. We also had 11 inpatients. And those patients who needed specialty care at another facility were able to be transferred through the referral of our facility to hospitals including Sacred Heart Children's Hospital, Harborview, Deaconess, Sacred Heart and University of Washington. These are important services in any community, including Quincy and the surrounding area.

11. **Executive Session:** None

Adjournment: There being no further business, *the meeting adjourned at 6:14 pm.*



Board Chairman

Board Secretary

(Minutes recorded and submitted by Glenda Bishop)