

GRANT COUNTY PUBLIC HOSPITAL DISTRICT NO. 2
dba QUINCY VALLEY MEDICAL CENTER
BOARD OF COMMISSIONERS REGULAR MEETING
November 25, 2024 – 5:30 pm.

Present: Anthony Gonzalez, Sherri Kooy, Robert Poindexter, Michele Talley, Randy Zolman

Also in attendance: Glenda Bishop, Danielle Hodge, Melissa Aguila, Christina Marroquin, Newton Moats, Tom Richardson, Joe Kunkel, Kayla VanLieshout (virtual), Jim Kling (City Council).

The meeting was called to order by Randy Zolman, Board Chair at 5:32 pm.

1. **Comments from the Audience:** None

2. **Approval of Minutes:** *A motion was made by Robert Poindexter with a second from Anthony Gonzalez to approve the minutes of the October 28, 2024 Regular Meeting and November 13, 2024 Special Meeting. Motion carried.*

3. **Board Chair Report:** None

4. **QI Report/Review:** Glenda Bishop gave a brief summary of the QI activities as described in the monthly report. Glenda noted that the task force work that BJ and others including Danielle and Melissa have been working on are starting to show some meaningful results including improved workflows and communication between departments.
A motion by Robert Poindexter with a second from Anthony Gonzalez to approve the QI Report as presented. Motion carried.

5. **Compliance Update:** Tom Richardson reported on the work being done to complete the review of "Safer Guidelines", noting that we have two more sections to complete before this process is finalized for the year.

6. **Consent Agenda:** *A motion by Randy Zolman with a second from Michele Talley to approve the Consent Agenda as presented. Motion carried.*
Glenda clarified the numbers being reported in Charity Care explaining that the numbers reported for October represent a "catch up" following staff changes in the Business office.

7. **Standing Committees:**
 - a. **Finance:** Randy summarized the October financial position and noted that the month end was positive.

 - b. **Building & Grounds:** Anthony reported on the status of the current building following significant rainfall.
 - **Kayla and Joe provided a Building project update:**
 - On budget/On Schedule
 - Project is moving into equipment installation and finishes
 - April 2025 is still potential "TCO"
 - 127 days out from certificate of completion
 - Kayla noted that the "61% complete" includes Phase 2 demo so practically speaking the construction of the hospital is further along than the number depicts.
 - DOH next review is still pending.
 - Overall contingency is still holding at 4.3%
 - Joe also reported on the continued conversation about the outbuilding, including layout; the building is still in the early design stage.

- **Transition Planning:**

- The Art Committee is “nearly done”, final review is complete, summary being prepared for the Board.
- The Transition meeting last week included a table top exercise of “moving people around” on a game board of the new facility. The next work will be on moving “stuff”, and then the following work will be around Training and patient moves.

c. Personnel: None

8. Old Business: None

9. New Business:

a. Resolution 24-22: Authorizing Transfer of Funds: Invoices: \$3,182,659.00 incurred as per the Budget for Replacement Facility Development and Construction as authorized by the voters.

A motion from Michele Talley with a second from Sherri Kooy to approve Resolution 24-22: Authorizing Transfer of Funds as presented. Motion carried.

b. Resolution 24-23: Ordinance Resolution

A motion from Anthony Gonzalez and a second from Robert Michele Talley to adopt Resolution 24-23 Ordinance Resolution as presented. Motion carried.

c. Governance Calendar for 2025

A motion from Robert Poindexter with a second from Anthony Gonzalez to approve the 2025 Governance Calendar as presented. Motion carried.

d. Community Health Needs Assessment (CHNA): Glenda explained the significance of the document and the work done to complete this project.

A motion from Anthony Gonzalez with a second from Robert Poindexter to approve the 2024-2027 QVMC CHNA. Motion carried.

e. Employer Match/403(b) Deferred Compensation: *A motion from Robert Poindexter with a second from Anthony Gonzalez to approve an employer match of up to 2% for employees who contribute to a Lincoln 403(b) plan. This will take effect the first full payroll in January 2025. Motion carried.*

10. Department Reports:

Anthony commented on the numbers reported including high marks for Clinic, Wound Care and Physical Therapy which are encouraging.

Administrator’s Report: Glenda also highlighted the recent presentation by the Wound Care team to Assured Home Health.

11. Executive Session, Personnel Matter. The meeting adjourned into Executive Session for a period of fifteen minutes at 6:45.

12. Adjournment: There being no further business, *the meeting adjourned at 7:08 pm.*



Board Chairman

Board Secretary

(Minutes recorded and submitted by Glenda Bishop)