

**GRANT COUNTY PUBLIC HOSPITAL DISTRICT NO. 2**  
**dba QUINCY VALLEY MEDICAL CENTER**  
**BOARD OF COMMISSIONERS REGULAR MEETING**  
**February 26, 2024 – 5:30 pm.**

**Present:** Robert Poindexter, Michele Talley, Randy Zolman

**Call-In:** Anthony Gonzalez

**Absent:** Sherri Kooy

**Also in attendance:** Glenda Bishop, Danielle Hodge, Abram Jenks (virtual), Jim Kling, Joe Kunkel, Christina Marroquin, Newton Moats, Tom Richardson, Cheryl Schweizer, Jessie Steiger (virtual), Sabrina Trevino, Alene Walker

*The meeting was called to order by Randy Zolman, Board Chair at 5:36 pm.*

1. **Comments from the Audience:** None

2. **Approval of Minutes:** *A motion was made by Robert Poindexter with a second from Michele Talley to approve the minutes of the January 22, 2024 Regular Meeting. Motion carried.*

3. **Board Chair Report:** None

4. **QI Report/Review:** Glenda reported that the collaboration between CNO, Danielle Hodge and QI Director, BJ Jones, is phenomenal and the plans they have for the future are exciting and setting us up for success. Also, the relationship with Assured Hospice is growing and we have been able to assist several families recently by providing respite care for hospice patients.

*A motion from Robert Poindexter with a second from Michele Talley to approve the QI Report as presented. Motion carried.*

5. **Compliance Update:** Glenda informed the commissioners that on February 21<sup>st</sup> there was a security event with Change Healthcare. It has impacted healthcare facilities, pharmacies and payers all across the U.S. We are lucky to not have been as effected as significantly as some other facilities.

6. **Consent Agenda:** *A motion by Michele Talley with a second from Robert Poindexter to approve both the Charity Care/Bad Debt and Vouchers as presented. Motion carried.*

7. **Standing Committees:**

**a. Finance:** Randy reported he is happy that QVMC is still making money. Usually, November through April are in the red but for the last few years it has been in the black.

**b. Building & Grounds:** Anthony reported to have attended a meeting on "AI" in Moses Lake. Interesting to see how this technology plays into healthcare. Nothing else to report.

- Joe Kunkel, Building project update:** Abram Jenks and Jessie Steiger reported that Graham, the general contractor, have had no safety incidents, 11,000 labor hours, behind by 9 days (weather allowance of 10 days) and the budget is on track with no changes. Art and signage meetings were held last week. Need additional reviews from the Department of Health but meetings are scheduled to get questions answered and continue with project. Concrete pouring will begin the first week of March.

**c. Personnel:** None

8. **Old Business:** None

9. **New Business:**

a. **Resolution 24-03: Authorizing Transfer of Funds:** Invoices: \$1,857,726.73

*A motion from Michele Talley with a second from Robert Poindexter to approve Resolution 24-03: Authorizing Transfer of Funds as presented. Motion carried.*

b. **Resolution 24-04:** Resolution to Surplus Mobile X-Ray machine has hit end of life.

*A motion from Robert Poindexter with a second from Michele Talley to approve Resolution 24-04: Resolution to Surplus as presented. Motion carried.*

c. **Proposal: Mpulse Software, Inc.** Proposal by Newton to help streamline purchasing department/maintenance department. Currently used by Samaritan Hospital.

*A motion from Anthony Gonzalez with a second from Michele Talley to approve Proposal for Mpulse Software, Inc. as presented. Motion carried.*

d. **Proposal: DocuFree Scanning Service**

Proposal for company to scan the remaining medical record files needed to be completed before moving to the new facility. \$107,400.00.

*A motion from Robert Poindexter with a second from Michele Talley to approve Proposal: DocuFree Scanning Service for \$107,400 as presented. Motion carried.*

10. **Department Reports:** None

**Administrator's Report:**

- ✓ Multiple trainings & task forces along with code sepsis (certified)
- ✓ Positive Rater8 surveys- the clinic has a 4.8 Google rating
- ✓ New temporary mid-level provider
- ✓ Great first week with the new HR Assistant

11. **Executive Session:** None

**How long:**

**Adjournment:** There being no further business, *the meeting adjourned at 6:16 pm.*

  
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Board Chairman

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Board Secretary

(Minutes recorded and submitted by Sabrina Trevino)