

**GRANT COUNTY PUBLIC HOSPITAL DISTRICT NO. 2**  
**dba QUINCY VALLEY MEDICAL CENTER**  
**BOARD OF COMMISSIONERS REGULAR MEETING**  
**May 28, 2024 – 5:30 pm.**

**Present:** Anthony Gonzalez, Sherri Kooy, Robert Poindexter, Randy Zolman

**Call-in:** Michele Talley

**Also in attendance:** Glenda Bishop, Danielle Hodge, Jim Kling, Joe Kunkel (virtual), Kathleen Lintz (call-in), Christina Marroquin, Tom Richardson, Sabrina Trevino, Alene Walker, Kayla Van Lieshout (virtual), Luke Zarecor (virtual)

***The meeting was called to order by Randy Zolman, Board Chair at 5:34 pm.***

**1. Comments from the Audience:** None

**2. Approval of Minutes:** ***A motion was made by Anthony Gonzales with a second from Randy Zolman to approve the minutes of the April 22, 2024 Regular Meeting. Motion carried.***

**3. Board Chair Report:** None

**4. 2023 Audit Presentation (DZA): Luke Zarecor, DZA:**  
Financial audit presentation for 2023

***A motion from Anthony Gonzalez with a second from Sherri Kooy to approve the 2023 Audit Presentation as presented. Motion carried.***

**5. 2023 QI Report/Annual Program Review:** Glenda reports the 2023 Annual Program Review is complete. She provided a brief summary of the review, noting that the Commissioners received a copy last month. Some of the high points included: Alene worked with Daniel in the IT department this past year to move everything online and transfer to the CareLearning program for orientation and annual training. Danielle, CNO, has created task forces in multiple departments to create better staff training opportunities and a higher level of patient care. As we prepare to move into the new hospital, there was also a focus on rebranding the outdated logo and website for QVMC. Shannon Durfee, was instrumental in helping make the changes needed to give us a new look to go along with a new facility. Glenda also wanted to take the time to point out how the IV/Wound department is always willing to come in to care for patients. Whether it is a weekend, night or holiday, they will come in to help treat a patient. The department also recently gave a presentation at the local high school, which goes to show the support they have in our community.

***A motion from Robert Poindexter with a second from Anthony Gonzales to approve the 2023 Annual Program Review and QI Report as presented. Motion carried.***

**6. Compliance Update:** None

**7. Consent Agenda:** ***A motion by Sherri Kooy with a second from Robert Poindexter to approve both the Charity Care/Bad Debt and Vouchers as presented. Motion carried.***

**8. Standing Committees:**

**a. Finance:** None

**b. Building & Grounds:** None

- **Joe Kunkel, Building project update:** Kayla Van Lieshout reported the new building project is within budget and on schedule. The comments from the DOH came back last week and the responses should go out next week. We can expect to see a new project manager for Graham coming on. Also, the next bond presentation is coming up soon. There was a short slide presentation by Joe Kunkel's team.

c. **Personnel:** None

9. **Old Business:** None

10. **New Business:**

a. **Resolution 24-08: Authorizing Transfer of Funds:** Invoices: \$2,325,245.97

*A motion from Robert Poindexter with a second from Anthony Gonzales to approve Resolution 24-08: Authorizing Transfer of Funds as presented. Motion carried.*

b. **Request for Approval:** Medicare PI Compliance utilizing Pipeline Rx  
This program reports on infection control and it requires full automation. This software is a preferred vendor for AthenaHealth. Requirement for Medicare. Fees: \$700 per month, 60 months; one-time implementation fee of \$3500.

*A motion from Anthony Gonzales with a second from Robert Poindexter to approve Medicare PI Compliance utilizing Pipeline Rx as presented. Motion carried.*

c. **Request for Approval: Procure Service Agreement**

This service agreement applies to the new beds (8) and stretchers (7) purchased. It will include parts, service, labor and travel with a term of 5-6 years depending on the model. The fees will be \$36,503.00. Danielle is bringing this to the board and highly recommending.

*A motion from Sherri Kooy with a second from Anthony Gonzales to approve Procure Service Agreement for \$36,503.00 as presented. Motion carried.*

d. **Governance and Education Calendar, 2024:**

Glenda will be posting the calendar for the meetings so that the Commissioners are able to attend the meetings if they are available. *The Governance and Education Calendar for the remainder of 2024 was approved by general consent.*

11. **Department Reports:** None

**Administrator's Report:** None

12. **Executive Session:** None

**How long:**

**Adjournment:** There being no further business, *the meeting adjourned at 6:50 pm.*

  
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Board Chairman

  
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Board Secretary

(Minutes recorded and submitted by Sabrina Trevino)