

GRANT COUNTY PUBLIC HOSPITAL DISTRICT NO. 2
dba QUINCY VALLEY MEDICAL CENTER
BOARD OF COMMISSIONERS REGULAR MEETING
July 22, 2024 – 5:30 pm.

Present: Anthony Gonzalez, Sherri Kooy, Robert Poindexter, Randy Zolman, Michele Talley

Also in attendance: Glenda Bishop, Danielle Hodge, Joe Kunkel (virtual), Christina Marroquin, Tom Richardson, Newton Moats, Kayla Van Lieshout (virtual), Abram Jenks (Virtual)

The meeting was called to order by Randy Zolman, Board Chair at 5:40 pm.

1. **Comments from the Audience:** None

2. **Approval of Minutes:** *A motion was made by Anthony Gonzales with a second from Michele Talley to approve the minutes of the June 24, 2024 Regular Meeting. Motion carried.*

3. **Board Chair Report:** None

4. **QI Report/Review:** Glenda summarized the Quality report by noting that new equipment “inservice” sessions have been taking place this month, and some of the “task force” sessions were put on hold in order to ensure that all staff were able to attend these critical educations. Glenda also noted the inservice opportunities being held in August and September as well as the forward movement on onboarding, orientation and charting.

A motion from Robert Poindexter with a second from Sherri Kooy to approve the QI Report as published. Motion carried.

5. **Compliance Update:** Glenda reported on the excellent work done by Danielle Hodge to assist all departments in achieving compliance with the July 1 deadline for scheduling and tracking uninterrupted rest and meal breaks. This has been a heavy lift and Danielle’s contribution was very significant in facilitating compliance. Glenda also updated the Board on the “Docufree” project noting that records will be shipped very soon. Tom reported on the CrowdStrike “update” and subsequent impacts noting that did not experience any impact other than a WaTrac outage that was quickly resolved.

6. **Consent Agenda:** *A motion by Anthony Gonzalez with a second from Robert Poindexter to approve both the Charity Care/Bad Debt and Vouchers as presented. Motion carried.*

7. **Standing Committees:**

a. Finance: Randy noted that our YTD finances are up for 2024, but we have noted that our slow months appear to have changed from winter to summer. He added that “we are looking closely at everything”; Christina noted that the mini cost report tool will be updated in the coming weeks as well.

b. Building & Grounds:

- **Abram Jenks (KLOSH Group)** provided the Commissioners with an update on the project noting the following:
 - windows and exterior skin are in processes as well as interior framing and MEP in ceilings
 - curbs and sidewalks are also going in
 - still on schedule at roughly 42% complete. Schedule has not changed, with temp occupancy scheduled for March 2025 and roughly two months for “transition to go live.”
- There have been some minor change orders to the GMP. At one point contingency

has been over 5%. Now some DOH items have come up as well as a "winter" event which brought about a situation with Capstone.

- We are currently waiting for DOH response to our last submission. The piping of "medical air" added approximately \$177.5K to our contingency usage. We still have roughly \$1.15 million owner contingency remaining which Abram noted is a "healthy place to be".
- Furniture has been selected and coordinated for "go live"
- Joe is working with the Medical Equipment vendor on Type 1, 2 and 3 timelines.
- Joe also gave an update on activities of the Art Committee, including employee and public "call for artists" and a recent meeting at the Quincy Historical Museum.
- Transition Planning kick off meeting was held with Managers last week, noting on that date we were 301 days from "1st patient" in new building.
- Anthony also updated the Board on his conversation with an auctioneer about coming in to determine the opportunities related to auctioning the contents of the "old" building once we exit.

c. **Personnel:** None

8. **Old Business:** None

9. **New Business:**

a. **Resolution 24-10: Authorizing Transfer of Funds:** Invoices: \$3,591,072.02
A motion from Robert Poindexter with a second from Sherri Kooy to approve Resolution 24-10: Authorizing Transfer of Funds as presented. Motion carried.

b. **Resolution 24-11: Authorization to Dispose Surplus Property** (outdated IT equipment): *A motion from Sherri Kooy with a second from Anthony Gonzalez to approve Resolution 24-11 as presented. Motion carried.*

c. **Request for Approval:** Amendment to original request from Copiers Northwest for virtual Faxing project. This request adds \$1,055.45 to the original proposal approved in November. *A motion from Anthony Gonzales with a second from Michele Talley to approve amended request adding \$1055.45 as presented. Motion carried.*

11. **Department Reports:** None

Administrator's Report: Glenda reported that this morning she received a Representation Petition from PERC (Public Employment Relations Commission) proposing a newly organized bargaining unit at QVMC.

- Other items included an update on work being done regarding our Lincoln Retirement Plan Document, and recruitment efforts to hire a primary care physician.

12. **Executive Session:** None called.

Adjournment: There being no further business, *the meeting adjourned at 6:47 pm.*



Board Chairman

Board Secretary

(Minutes recorded and submitted by Glenda Bishop)