

GRANT COUNTY PUBLIC HOSPITAL DISTRICT NO. 2
dba QUINCY VALLEY MEDICAL CENTER
BOARD OF COMMISSIONERS REGULAR MEETING
September 23, 2024 – 5:30 pm.

Present: Anthony Gonzalez, Robert Poindexter, Michele Talley, Randy Zolman

Absent: Sherri Kooy

Also in attendance: Glenda Bishop, Joe Kunkel, Christina Marroquin, Newton Moats, Liz Ochoa, Tom Richardson, Cheryl Schweizer, Sabrina Trevino, Kayla Van Lieshout (virtual)

The meeting was called to order by Randy Zolman, Board Chair at 5:35pm.

1. **Comments from the Audience:** None
2. **Approval of Minutes:** *A motion was made by Anthony Gonzalez with a second from Michele Talley to approve the minutes of the August 26, 2024 Regular Meeting. Motion carried.*
3. **Board Chair Report:** None
4. **QI Report/Review:** The QI Report from BJ, QI Director, reminded everyone of the second skills rodeo coming up in October. Other departments will be added per their request along with Assured Home Health & Hospice.

A motion by Robert Poindexter with a second from Anthony Gonzalez to approve the QI Report as presented. Motion carried.
5. **Compliance Update:** Glenda reported ongoing training for Fraud, Waste and Abuse.
6. **Consent Agenda:** *A motion by Robert Poindexter with a second from Michele Talley to approve both the Charity Care/Bad Debt and Vouchers as presented. Motion carried.*
7. **Standing Committees:**
 - a. **Finance:** Randy summarized the highlights of the last month's finance reports, noting that the month ended in the black.
 - b. **Building & Grounds:** Anthony did a walk through of the new facility and was really impressed with everything that is completed already. There is sheet rock throughout and the rock work continues. The privacy and space for the patients will be a big improvement.
 - **Joe Kunkel, Building project update:**
 - On budget/On Schedule
 - 52% complete. Move in late March/Early April
 - 238 days from "Go Live"
 - DOH to visit the site this week to do a site walk
 - DOH comments were received late August
 - Finalizing contract extension with Introba
 - Art Committee review on initial submissions from October 2nd

c. Personnel: We are still recruiting for a Clinic Physician. Alene, Human Resources Director, is retiring after 27 years with us. Liz Ochoa, HR assistant, will be filling the position of HR Director.

8. **Old Business:** None

9. **New Business:**

a. **Resolution 24-14: Authorizing Transfer of Funds:** Invoices: \$3,048,182.31

A motion from Robert Poindexter with a second from Anthony Gonzalez to approve Resolution 24-14: Authorizing Transfer of Funds as presented. Motion carried.

b. **Resolution 24-15: Authorization to Dispose Surplus Property**

A motion from Michele Talley with a second from Anthony Gonzalez to approve Resolution 24-15 Authorization to Dispose Surplus Property as presented. Motion carried.

c. **Renewal Quote from Coverys (medical professional & general liability):**
Malpractice Insurance \$39,266.00

A motion from Michele Talley with a second from Anthony Gonzalez to approve Renewal Quote from Coverys: \$39,266.00 as presented. Motion carried.

d. **Resolution 24-16: New Bank Signature Card**
Removing Alene Walker and adding Christina Marroquin

A motion from Robert Poindexter with a second from Anthony Gonzalez to approve Resolution 24-16 New Bank Signature Card as presented. Motion carried.

10. **Department Reports:** Anthony is amazed with the amount of IV/Wound and PT visits.

Administrator's Report:

- ✓ October 2nd- 1 year since turning property to Graham. There will be a lunch that day.
- ✓ October 16th- Open house for Rebekah Garfield, ARNP in the clinic
- ✓ On September 21st- we had decon training and Newton did a great job. We had employees, GCFD#3, Columbia EMS and 2 people from Three Rivers Hospital (Brewster) attend.
- ✓ We had a DOH Survey starting September 17th and we should hear the results from next week. Glenda would like to thank her team for doing a great job.

11. **Executive Session:**

How long:

Adjournment: There being no further business, *the meeting adjourned at 6:27 pm.*


Board Chairman


Board Secretary

(Minutes recorded and submitted by Sabrina Trevino)