

GRANT COUNTY PUBLIC HOSPITAL DISTRICT NO. 2
dba QUINCY VALLEY MEDICAL CENTER
BOARD OF COMMISSIONERS REGULAR MEETING
November 27, 2023 – 5:30 pm.

Present: Anthony Gonzalez, Sherri Kooy, Robert Poindexter, Michele Talley, Randy Zolman

Also in attendance: Melissa Aguila, Glenda Bishop, Danielle Hodge, Abram Jenks (virtual), Joe Kunkel (virtual), Christina Marroquin, Sandra Poindexter, Newton Moats, Tom Richardson, Cheryl Schweizer, Sabrina Trevino, Kayla VanLieshout (virtual), Alene Walker

The meeting was called to order by Randy Zolman, Board Chair at 5:32 pm.

1. **Comments from the Audience:** None
2. **Approval of Minutes:** *A motion was made by Michele Talley with a second from Sherri Kooy to approve the minutes of the October 23, 2023 Regular Meeting and the November 6, 2023 Special Meeting. Motion carried.*
3. **Board Chair Report:** None
4. **QI Report/Review:** Glenda Bishop reported that the QI Director, Betty "BJ" Jones, is working with all departments to make improvements facility wide. The QI report was submitted to the Board of Commissioners via their regular Board packet.

A motion by Anthony Gonzalez with a second from Robert Poindexter to approve the Quality Report as presented. Motion carried.
5. **Compliance Update:** Glenda reported that we are currently working on policies to be uploaded to the Grand Columbia Health Alliance as part of the ongoing work on overall compliance in the individual organizations of the Alliance. Glenda also thanked Danielle and Anthony for attending the Regional Governance meeting last week.
6. **Consent Agenda:** *A motion by Sherri Kooy with a second from Michele Talley to approve both the Charity Care/Bad Debt and Vouchers as presented. Motion carried.*
7. **Standing Committees:**
 - a. **Finance:** Randy is happy and the hospital is still making money.
 - b. **Building & Grounds:** Anthony reported the weather is good for construction and there continues to be repairs on the current facility.
 - **Joe Kunkel, Building project update:** Kayla VanLieshout stated that monthly construction reports will now begin. With these reports, possible risks will also be identified. There has been no change to the budget since 11/06/2023 GMP approval.
 - c. **Personnel:** Anthony and Danielle attended the Regional Governance Conference, presented by WSHA concerning 2023 SB 5236, which pertains to Washington hospital staffing laws. Danielle has already committed to ensuring that QVMC is staffed appropriately to provide the safety and care for both the staff and patients. She plans to continue to hire additional staff to meet the needs required for the new facility.
8. **Old Business:** None
9. **New Business:**

a. Resolution 23-15: Authorizing Transfer of Funds:

A motion from Robert Poindexter with a second from Sherri Kooy to approve Resolution 23-15: Authorizing Transfer of Funds \$791,960.66 as presented. Motion carried.

b. Resolution 23-16: Authorization to Surplus:

A motion from Robert Poindexter with a second from Anthony Gonzalez to approve Resolution 23-16: Authorization to Surplus as presented. Motion carried.

c. Resolution 23-17: Ordinance/Resolution to Authorize Levy: Increase of 1% from previous year.

A motion from Michele Talley with a second from Sherri Kooy to approve Resolution 23-17: Ordinance/Resolution to Authorize Levy as presented. Motion carried.

d. Proposal: GE CT Scan (monthly lease): Proposal for GE CT Scan for 84 month lease totaling \$871,347.96. The 64 slice machine, which has received Veronica's (radiology department supervisor) recommendation, will be taken to the new building. The lease includes equipment and service.

A motion from Robert Poindexter with a second from Anthony Gonzalez to approve the proposal for the GE CT Scan monthly lease purchase as presented. Motion carried.

e. Single Sign-On Proposal: Tom Richardson, IT Supervisor, presented a proposal for single sign-on technology to allow more efficient workflow processes for clinical staff in the ED, Acute and IV/Wound departments. Once moved to the new facility, it will be introduced to the Clinic staff. It signs the user into computer, Athena, Gmail and copier/fax at once, reducing time spent signing into multiple programs. Initial setup is \$17,000.00, yearly cost is \$3,900.00. It is highly requested by staff, with Danielle confirming the staff's request.

A motion from Anthony Gonzalez with a second from Sherri Kooy to approve the Single Sign-On purchase as presented. Motion carried.

f. Virtual faxing proposal: Tom presented a proposal for virtual faxing which will be a cost-saving measure by removing the expensive copper lines and allowing faxing across fiber lines. Initial first year cost is \$21,406.67 and yearly cost after is \$1,544.56.

A motion from Anthony Gonzalez with a second from Michele Talley to approve the Virtual Faxing proposal as presented. Motion carried.

10. Department Reports: None

Administrator's Report:

- ✓ Glenda reports there are new faces at QVMC with the new hires
- ✓ Completed new AIDET training with staff

11. Executive Session: None

Adjournment: There being no further business, ***the meeting adjourned at 6:47 pm.***


Board Chairman


Board Secretary